



# COOMBESHEAD ACADEMY

## Year 7 Welcome Booklet 2023-2024



# **Welcome to Coombeshead Academy**

We are so pleased you have chosen to begin the next chapter of your life with us and we are very much looking forward to meeting you.

In the following pages, there is key information about life at Coombeshead, including the equipment you will need to bring, what the uniform is and the people you can speak to who will answer all of your questions.

## **Who's Who?**



**Mr Rob Coles**  
Executive  
Headteacher



**Mrs Helen Coulson**  
Head  
of School



**Mr Tom Graham**  
Deputy  
Headteacher



**Miss Jo Chappell**  
Assistant  
Headteacher



**Miss Clare Bamford**  
Assistant Headteacher,  
SENDCo



**Mr Andrew Balsdon**  
Assistant  
Headteacher

## **Welcome from Mrs Helen Coulson**

It is a pleasure to welcome you to *Coombeshead Academy* and we greatly look forward to when we will be able to meet you officially.

*Coombeshead Academy* is an exciting place to be, full of rich learning opportunities and great futures.

This welcome pack is your guide to everything you need to know about getting ready for next year. Read the information carefully and contact us if there is anything that you are unsure about. We believe in working in partnership with home in order to provide the highest quality education we can for every student.

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# Hello and welcome to Coombeshead Academy

We hope you are looking forward to starting with us. This booklet includes some useful information to help you as you join our school.

**Our students range in age from 11-19 years:**

- **Key Stage 3: Years 7-9**
- **Key Stage 4: Years 10-11**
- **Key Stage 5: Post 16**

If you have any questions that we haven't answered, then just see the contact list on page 25 for the best person to speak to.

### The School Day:

Time	Lesson
8.45 am – 9.10 am	Registration
9.10 am – 10.10 am	Lesson 1
10.10 am – 11.10 am	Lesson 2
11.10 am – 11.40 am	Break 1
11.40 am – 12.40 pm	Lesson 3
12.40 pm – 1.40 pm	Lesson 4
1.40 pm – 2.10 pm	Break 2
2.10 pm – 3.10 pm	Lesson 5

# Timeline for starting at Coombeshead Academy

**Set up your ParentPay account:** Load money onto cashless catering if you would like your child to use the canteen at break and lunch times. The easiest way is to use the *ParentPay* portal on the Academy website. When you top up here, money is added instantly into your son/daughter's account. Students can add cash to this system via one of the pay-in machines at school. For students entitled to free school meals, money is added automatically and parents/carers can top up further if they wish.

**Extra-Curricular Clubs and Activities:** Look at the *Coombeshead Academy* website and the extra-curricular page of this booklet (page 14) to think about what clubs you would like to get involved with at *Coombeshead*. Hit the ground running by knowing what there is already and make the most of the great opportunities that *Coombeshead* has to offer.

**Uniform and Equipment:** Start getting organised and order your uniform online or in store from our supplier, ***Proserve Uniform Shop*** - [www.proservegroup.com](http://www.proservegroup.com). Online garment measurements are available to help with sizing. ***Proserve's*** Exmouth store is open Monday-Friday through the year, and also Saturdays in the summer. Please check their website for opening times. Free parking on site. Fitting advice is available and you can take your purchases home that day. No appointment needed. **Home delivery, in-store or in-school collection options are available.**

Begin getting the equipment you need and anything extra that you think would be helpful, such as **highlighters, colouring pencils, glue, scissors**, etc. It's also a good idea to get the **calculator** suggested by the maths department, and a large, sturdy bag.

**Transport:** Transport is arranged through Devon County Council. For private transport provision, the transport team will be in touch regarding the transport available from September and will follow up in July with instructions on how to organise your subsidised bus pass. For queries about private transport, email [transport@educationsouthwest.org.uk](mailto:transport@educationsouthwest.org.uk)

**First day:** You will join us on **Wednesday 6th September 2023**. Arrive at school by 8.40am for your first day. **Don't forget to bring:** a bag big enough to hold folders/books, a water bottle and your equipment.

# Uniform Guide

**In Years 7-11 we expect all students to wear full school uniform.**

**We want to make sure that students and parents/carers are completely clear about what is and is not allowed, so that money is not wasted by purchasing inappropriate items.**

*We strongly recommend that all items of uniform are named so that they can be returned to the student if lost.*

**We believe uniform is important for several reasons:**

- It encourages the students to **dress for success**, to feel pride in the school and feel part of the school community.
- It reduces the scope for competitive dressing, which can be a source of much unhappiness for some children.
- It is practical and relatively inexpensive.

**All uniform** (specifically items with the school logo on) are available from our uniform supplier - **Proserve** (telephone 01395 222975).

All items can be viewed on the website: **[www.proservegroup.com](http://www.proservegroup.com)** - choose Coombeshead Academy from the drop-down menu.

Uniform is delivered free to school and can be collected from reception.

**Jewellery** - is discouraged and the school cannot take any responsibility for it. (For health and safety reasons, no jewellery is allowed to be worn during PE lessons).

**Only the following items are acceptable:**

- Watch (smart watches not permitted)
- One fine gold or silver coloured chain around the neck
- One small pair of plain **stud earrings**
- One small **clear nose stud** (no other body piercings, flesh tubes, lip or tongue studs)
- One small ring
- One discreet bracelet

**If a student attends school in uniform that does not comply with our guidelines, they will be asked to change into spare uniform that we have on site or asked to remove an item that is inappropriate. Failure to comply with a request will lead to further sanctions.**



# Uniform Guide *(Continued from page 5)*

**Hair:** Should be in a suitable manner for school. No extreme styles or colours, no close-shaven heads or tramlines of any kind.

**Make-up:** Should be discreet. No artificial nails, clear nail varnish only.

**Not allowed:** Trainers, canvas shoes, boots, short skirts, hoodies or non-uniform jumpers.



**Girls' Uniform**



**Boys' Uniform**

Students are expected to wear correct uniform on the way to and from school. All staff will do their best to consistently implement the school uniform policy and we ask all parents/carers to fully support the school in upholding these rules.

If parents/carers are in doubt over any items of uniform, please contact your child's Student Support Officer (SSO) or Year Team Leader (YTL) before you make any purchases.

Please contact your child's SSO if you would like support from the school's nearly-new uniform store.

*Uniform Guide continued on page 7*



# Uniform Guide

(Continued from page 6)

## Girls:

- **Coombeshead girls' grey jacket** (with logo)
- **Tartan pleated skirt** (maximum of two inches above the knee). Skirts must not be rolled up at the waistband.
- **Grey school trousers** (tailored - skinny fit not allowed)
- **Tailored grey school shorts** (Easter to October half-term)
- **Plain white shirt**
- **School tie** (all students must wear a tie)
- **Plain black leather (or leather-look) waterproof shoes** (no trainer-style shoes, boots or shoes that are canvas or non-leather type material are allowed)
- **Thick black tights or black or white ankle socks**
- **Large bag** - big enough for carrying all equipment and books
- Any hair accessories must be **plain black**.

## Boys:

- **Coombeshead boys' grey jacket** (with logo)
- **Grey school trousers** (tailored - skinny fit not allowed)
- **Tailored grey school shorts** (Easter to October half-term)
- **White shirt with tie** (top button must be done up and shirt must be tucked in)
- **Plain black leather (or leather-look) waterproof shoes** (no trainer-style shoes, boots or shoes that are canvas or non-leather type material are allowed)
- **Grey, black or white socks**
- **Large bag** - big enough for carrying all equipment and books

**Optional item:** Black V-neck jumper with Coombeshead Academy logo

**PE Kit:** The branded polo top is required for all students. The branded shorts can be purchased from **Proserve** or students can wear plain navy shorts. Students can wear non-branded, plain, navy socks and navy leggings. Additional items can be purchased from **Proserve**.

**During PE lessons hair must be tied back and all jewellery removed, for health and safety reasons.**

**COATS:** Should be suitable for adverse weather and worn over the top of blazers.

## ITEMS NOT ALLOWED

- **Hoodies or non-uniform jumpers**
- **Trainers, boots, canvas shoes**
- **Black leggings**
- **White ankle socks over black tights**
- **Short skirts/shirts rolled up**
- **Facial piercings**
- **False or painted fingernails**

# Attendance

Attendance is extremely important to your child's education and has a huge impact on their academic progress in all year groups. We are asking that you support your child in obtaining 100% attendance each half term.

Research clearly shows **the link between attendance rates and academic performance**. There is a clear correlation between number of days absence and dips in academic performance.

0 days off school in a year 0 lessons missed	100%	Perfect attendance
2 days off school in a year 10 lessons missed	99%	Excellent attendance
5 days off school in a year 25 lessons missed	97%	Good attendance
10 days off school in a year 50 lessons missed	95%	Slightly below average attendance
14 days off school in a year 70 lessons missed	93%	Poor attendance
20 days off school in a year 100 lessons missed	90%	Very poor attendance

## Parents/Carers: Absence

Contact the school as soon as possible preferably **before 8.30am by ringing: 01626 201800** and follow the instructions for reporting an absence.

Please state clearly your child's name, form group, the reason for the absence and if possible the expected return date. Please ring **each day** your child is absent. If you do not ring **each day** this becomes a **safeguarding** concern and the absence is classed as **unauthorised** which could count towards legal proceedings.

If unsure about keeping your child off school, **please send them in**. If they start to feel ill during the day our student support staff/first aiders will contact you if your child needs to go home.

**Send a note** in with your child on the first day they return explaining why they were absent even if you have rung in.



## Parents/Carers: Dental/medical appointments

Try to arrange **dental/medical appointments** outside of the school day.

Be aware, even if your child is in school but does not attend their timetabled lesson this is classed as **truancy** and is an unauthorised absence.

Also, if your child is **excluded** due to poor behaviour this is also counted as an **absence**.

## Pupils: Be organised

Take responsibility to be organised, go to **bed at an appropriate time**, pack **school bags the night before**, set your alarm and ensure you give yourself **plenty of time** for the journey to school.

Make sure you get to **school and all lessons on time**. Do not leave school site at any time except for agreed appointments via reception.

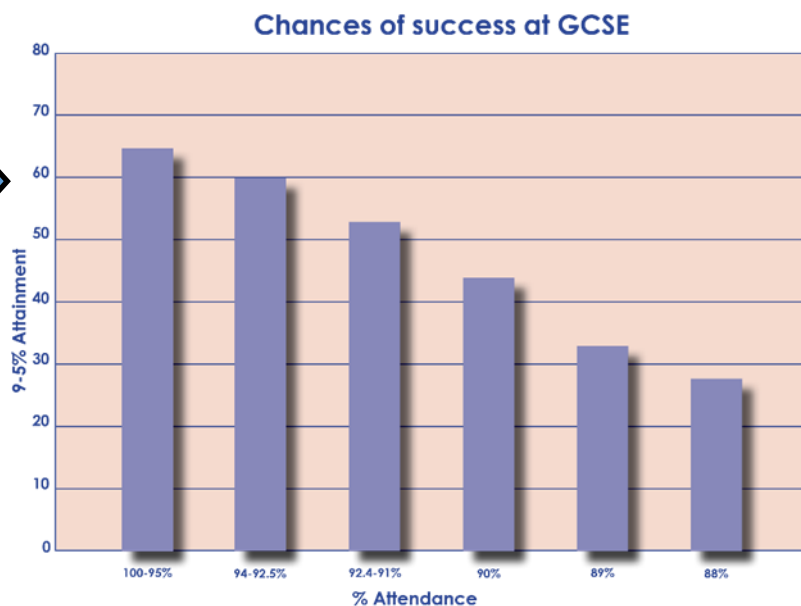
Let your form tutor or teacher know if there is anything you are **concerned or worried about**.

You are expected to speak to your teachers and **catch up on missed work if you have been absent**.

## Holidays

Please do not book any holidays in term time. Not only does it negatively impact on your child's learning, you will also get fined.

Impact of  
attendance  
on GCSE  
grades:



# Equipment

It is important for students to be organised and bring the correct equipment to school on the right day. For example, PE kit or food tech ingredients.

However every day they will need:

**The Coombeshead Way Everyday 8 equipment (see page 11) and their Homework Book.**

Many students will bring additional equipment such as highlighters, colouring pencils, glue, scissors, etc which they will find very helpful.

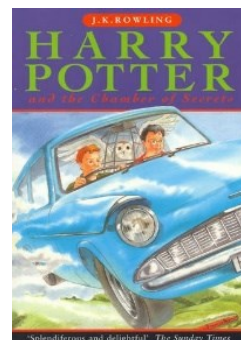
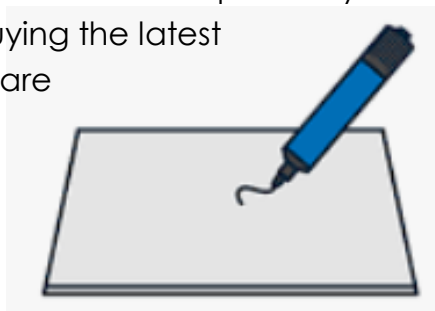
## **Calculator**

Students will also need a calculator for maths lessons (and other subjects). The maths department suggest the following, as they are suitable all the way up to GCSE maths: Casio fx-83GTX or fx-85GTX.

## **School bag**

Students will also need a sturdy, large bag to carry all their equipment back and forth to school each day, including their PE kit, a drinks bottle and possibly a lunch box, as well as their pencil case, planner, reading books, etc.

A large, dark, practical rucksack is probably best. (Please resist buying the latest **fashion** bag, as they are usually not very practical and can break easily).





# THE COOMBESHEAD WAY 'EVERYDAY 8'

BRING TO SCHOOL EVERY DAY

1. PLANNER / TIMETABLE
2. 2 X BLACK PENS
3. 2 X PURPLE PENS
4. 2 X PENCILS
5. RULER
6. CALCULATOR
7. READING BOOK
8. MINI WHITEBOARD & PEN

## OTHER RECOMMENDED EQUIPMENT:

RUBBER / PENCIL SHARPENER / HIGHLIGHTERS /  
GLUE STICK / POST-IT NOTES / COLOURING PENCILS

Unicef Rights Respecting Schools Article 27.

Every child has the right to a standard of living that is good enough to meet their physical, social and mental needs. Governments must help families who cannot afford to provide this.





## Curriculum - Year 7

Our curriculum builds upon the concept of '*Inspiring Excellence*' and embodies our core values:

- **Positive attitude**
- **Endeavour**
- **Achievement**
- **Community**
- **Enrichment**

**As a school we believe in nurturing** the talents of each individual so that they can fulfil their intellectual, creative, physical and emotional capabilities. Coombeshead Academy has designed an ambitious, broad and balanced, academic curriculum which will give all learners access to the deepest learning experience.

**Inspirational specialist teaching in each subject** challenges each student to learn powerful knowledge, engage with the subject and teacher and make progress towards excellent outcomes.

**The very best teaching** will unlock the cultural capital of each subject for every student by using a blend of classic academic content combined with a focus on the present and the future.

**In Year 7**, all students follow a traditional academic curriculum studying English, maths, science, history, geography, French or Spanish, physical education, music, art, drama, design technology, food and nutrition, computer science and beliefs and values.

**The school is a champion of creativity** where the arts, sport and technology play a pivotal role in the socio-economic success of the wider community. The broad and balanced curriculum means that students do not specialise too early, experiencing the full cultural capital of the National Curriculum until the end of Year 9, but also recognises that in our community, choice is vital in the long-term engagement and success of each student.



# Homework

**We expect students to attend every day**, engage actively with the learning, support their peers to learn and maximise their opportunities. The highest expectations and standards across the school coupled with care, guidance and support enables all students to both access the curriculum but also thrive within it. Students are expected to work hard both during the school day and beyond when at home.

**Each student will be given a 'Knowledge Organiser'** which will contain individual knowledge organisers for every subject they study. They will also be given a homework exercise book where they will record all homework for every subject.

**For homework**, students will be expected to focus on a specific section of the knowledge organiser for a subject.

**This process may be repeated** a couple more times for that homework and has been shown through research to be effective in helping to develop the long-term memory.

**There will be three subjects** a night to complete with each one taking approximately 20 minutes to complete. Homework is set according to a schedule from Monday to Friday, so students always know exactly what to do each day.

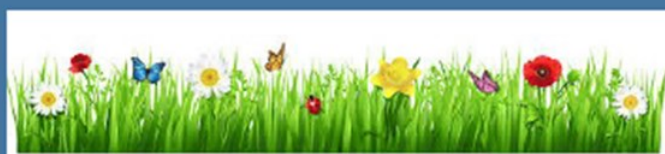




# Extra-Curricular Clubs

Here is are some of the clubs we have been running for this year's Year 7's.  
(Some clubs and/or timings may vary next year.)

EXTRA CURRICULAR CLUBS		
Year 7 - SPRING Term 2023		
DEBATE CLUB	E6	TUESDAY AFTER SCHOOL
LATIN	H1	THURS LUNCH & AFTER SCHOOL
MEDIA	E5	THURSDAY AFTER SCHOOL
CREATIVE WRITING	E2	THURSDAY AFTER SCHOOL
TEXTILES	A11	THURSDAY AFTER SCHOOL (WEEK A)
PHOTOGRAPHY & DIGITAL ART	A9	THURSDAY AFTER SCHOOL (WEEK A)
ART	A1	TUESDAY AFTER SCHOOL (WEEK B)
3D DESIGN	T4	FRIDAY BREAK 1 (WEEK B)
PRINTMAKING	A10	MONDAY AFTER SCHOOL (WEEK B)
KS3 CHOIR	THEATRE	BREAK 1
MUSIC CLUB	THEATRE	WEDNESDAY BREAK 1
BUSHELL YOUTH COMMUNITY ORCHESTRA	THEATRE	TUESDAY AFTER SCHOOL
YEAR 7 DRAMA	THEATRE	WEDNESDAY AFTER SCHOOL
KS3 ROCK CLUB	A4	THURSDAY BREAK
LGTBQ+	E7	THURSDAY BREAK 1
DIVERSITY GROUP	Library	WEDNESDAY (WEEK A) BREAK 1
ITALIAN CLUB	L6	MONDAY BREAK 2
STEM PROJECTS	C1	MONDAY AFTER SCHOOL
PLANT CLUB	PICNIC AREA	TUESDAY AFTERSCHOOL





# We Are a UNICEF

## Rights Respecting School

### **What does it mean to be a Rights Respecting School?**

The Rights Respecting Schools Award puts children's rights at the heart of schools in the UK. UNICEF works with schools in the UK to create safe and inspiring places to learn, where children are respected, their talents are nurtured and they are able to thrive. UNICEF'S Respecting Schools Award embeds these values in daily school life and gives children the best chance to lead happy, healthy lives and to be responsible, active citizens.

Together young people and the school community learn about children's rights, putting them into practice every day. The Award is not just about what children do but also, importantly, what adults do. In Rights Respecting Schools, children's rights are promoted and realised, adults and children work towards this goal together. The Award recognises a school's achievement in putting the *United Nations Convention on the Rights of the Child*, or *UNCRC*, into practice within the school community and beyond.

### **What are the children's rights?**

The *United Nations Convention on the Rights of the Child* is the basis of all of UNICEF'S work. It is the most complete statement of children's rights ever produced and is the most widely-ratified international human rights treaty in history.

The Convention has fifty-four articles that cover all aspects of a child's life and set out the civil, political, economic, social and cultural rights that all children everywhere are entitled to. It also explains how adults and governments must work together to make sure all children can enjoy all their rights. Every child has rights, whatever their ethnicity, gender, religion, language, abilities or any other status.

### **Coombeshead Academy focuses on the following articles:**

#### **Article 3 (best interests of the child)**

The best interests of the child must be a top priority in all decisions and actions that affect children.

#### **Article 12 (respect for the views of the child)**

Every child has the right to express their views, feelings and wishes in all matters affecting them, and to have their views considered and taken seriously. This right applies at all times, for example during immigration proceedings, housing decisions or the child's day-to-day home life.

#### **Article 28 (right to education)**

Every child has the right to an education. Primary education must be free and different forms of secondary education must be available to every child. Discipline in schools must respect children's dignity and their rights. Richer countries must help poorer countries achieve this.

#### **Article 29 (goals of education)**

Education must develop every child's personality, talents and abilities to the full. It must encourage the child's respect for human rights, as well as respect for their parents, their own and other cultures, and the environment.

## **Pastoral Support**

**The culture at Coombeshead Academy is based around “The Coombeshead Way” and the 3 simple rules that underpin it:**

- 1. Turn up and be ready**
- 2. Work hard**
- 3. Be nice**

Our Pastoral Support Team is here to help students in a variety of ways such as with mentoring and signposting supportive resources, e.g. [www.kooth.com](http://www.kooth.com). They also act as a close link with parents, carers, students and staff.

Student Support Officers (SSOs) are non-teaching staff and are accessible to parents/carers for ongoing support of your child in conjunction with form tutors. If a student has any queries or concerns, their form tutor or student support officer is the first point-of-contact. They also have a Year Team Leader (YTL) who oversees academic progress,

Every student will have a form tutor, a Student Support Officer and Year Team Leader for their year group.

## **Safeguarding**

**Designated Safeguarding Lead: Miss Jo Chappell**  
**[jo.chappell@coombesheadacademy.org.uk](mailto:jo.chappell@coombesheadacademy.org.uk)**

**Safeguarding underpins everything we do at Coombeshead Academy and we recognise that it is everyone’s responsibility to safeguard and promote the welfare and wellbeing of our students .**

Children are taught to understand and manage risk through the beliefs and values curriculum, with a particular focus on relationships and health. Our approach is designed to help children to think about risks they may encounter and with the support of staff, work out how those risks might be reduced or managed.

Discussions about risk are empowering and enabling for all children and promote sensible behaviour, rather than fear or anxiety. Children are taught how to conduct themselves and how to behave in a responsible manner.

## **SEND**

**SENDCo/Assistant Head: Miss Clare Bamford**

**[clare.bamford@coombesheadacademy.org.uk](mailto:clare.bamford@coombesheadacademy.org.uk)**

**Assistant SENDCO Admin: Mrs Jess Whitelock**

**[jess.whitelock@coombesheadacademy.org.uk](mailto:jess.whitelock@coombesheadacademy.org.uk)**

**Our SEND team offers a range of support, in line with the SEN graduated approach:**

Students with EHCPs or who are on the SEND register have pupil profiles with background information and strategies to support them in lessons.

Interventions are delivered by our learning coaches, e.g. literacy and numeracy. We have a small Learning Hub where interventions take place, and a sensory room, as well as access to professionals, e.g. the Communication and Interaction team.

There is a homework club at break-time for students with SEND, who can also access our Learning Hub as a quiet space at break-times.

We follow a graduated approach: if children are making less than expected progress, teachers make in-class adaptations and intervene to target their areas of weakness.

Parents are able to contact individual teachers or the Year Team Leader in the first instance, for concerns regarding academic progress.

Tutors and Student Support Officers are able support with pastoral issues.



# THE COOMBESHEAD WAY

## OUR 3 RULES

### 1. Turn up and be ready

- Attend school every day
- Attend every lesson
- Be on time for school
- Be on time for every lesson
- Wear the correct uniform
- Bring the correct equipment (Super 7)

### 2. Work hard

- Line up in silence outside the room
- Enter the room silently
- Coats and bags at the back of the room
- Stand behind desks in silence
- Complete the 'Silent Starter' (Do it now)
- Track the speaker
- 'Silence is silence' - independent work completed in silence
- Always 'on task' - get your work done
- Stand behind desks at the end of the lesson
- Leave the classroom in an orderly way
- Complete the daily homework

### 3. Be nice

- Respond to the teacher's welcome at the door
- Say thank you on your way out of every lesson
- Be respectful when talking to staff and other students
- Do not say or write unkind words
- No swearing



# The Canteen

## Canteen opening times:

Breakfast Club: 8am - 8.35am

Break 1: 11.10am - 11.40am

Break 2: 1.40pm - 2.10pm

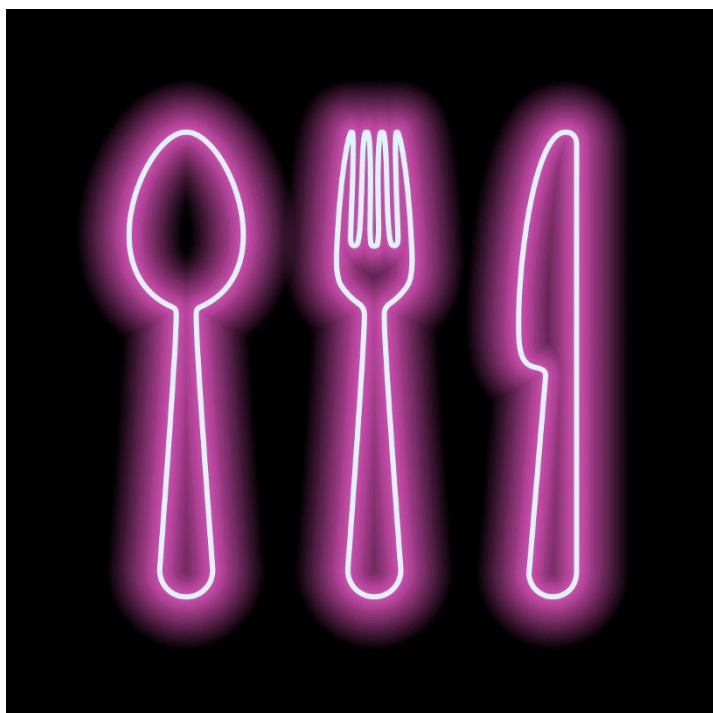
**There are four stations where you can choose and pay for food.**

**There is a wide variety of foods** to pick from, and your son/daughter will soon get used to which station serves which type of food. This will be covered on the Step-Up days and during the first few days of term.

**For the first few weeks in September**, Year 7 students are allowed out of lessons a few minutes early. This enables them to get to the canteen before the rest of the school and get their food before other year groups turn up.

Students can bring packed lunches, however, as with food from the canteen, these must be eaten **in the canteen, outside or in form rooms (during wet break) and NOT in corridors.**

**All litter must ALWAYS be placed in bins.**



# Cashless Catering

**Coombeshead Academy operates a biometric system for student identification within the Academy. The system is called *VeriCool* for Schools.**

## **Benefits of a cashless catering system:**

- Removes many of the associated issues found when using cash in schools i.e. theft and bullying.
- Hides free school meal entitled pupils. Parents/Carers can still top up their son/daughter's account for the purchase of snacks or drinks.
- Speeds up the break and lunch time queues which will mean your son/daughter will spend less time queuing.
- There is an option for parents/carers to control their son/daughter's daily spend.



## **How does the *VeriCool* System work?**

When a student wishes to pay for food and drink in the dining room, they will place their enrolled finger on a fingertip scanner at the till point which will give instant access to their account (no cash will be accepted at the tills).

Nobody has access to this information and the stored data points can only be viewed as a meaningless string of numbers and letters.

Coombeshead Academy would like to assure parents/carers that this software is very secure.

**There are a number of ways money can be loaded onto your son's/daughter's cashless catering account.**

**The easiest and quickest way is by using the existing *ParentPay* portal on the *Coombeshead Academy* website.** You will be able to top up your son's/daughter's account online and money is added instantly.

Students can also add cash in school via one of the **pay-in machines**.

# Medical Conditions and Medication



**If your child has a medical condition**, please ensure it is specified on their admission form. If needed, a meeting will then be arranged for you to come in and meet with the Year 7 Student Support Officer.

**Students who have been diagnosed with asthma** must carry their own inhaler with them at all times. We also encourage students to bring in a spare, named, in-date inhaler, which can be kept in the designated first aid office.

**Students who have been prescribed an Adrenaline Auto Injector (AAI)** must carry their own AAI with them at all times, (two, if this is what has been prescribed), including for trips, PE and away sporting fixtures. In addition to this a spare, named, in-date, AAI can be kept in the first aid office. An Emergency Action Plan must also be completed by the prescribing doctor and this will need to be in school before the student starts.

**Parents/Carers are responsible for checking all medication is in-date.**

**Please do not hesitate to contact Miss Chappell (Assistant Headteacher) if you have any questions about medication in school.**

## No Phone Zone

**Mobile phones must not be visible or switched on at school at any point. This includes mobile devices such as watches that are also mobile phones.**

**If students do have their phones out**, they will be expected to hand them over to a member of staff. The phones are then held safely at reception to be collected at the end of the day. If it happens on more than one occasion parents/carers may be contacted to collect it.



**NO MOBILE  
PHONES**

## Website Information

**Our website [www.coombesheadacademy.org.uk](http://www.coombesheadacademy.org.uk) contains a great deal of useful information for parents, carers and students. Please use it for reference.**

**Information includes the curriculum, extra-curricular activities, staff contact details, assessment, parents' evening information and much more.**



# Coombeshead Academy Term Dates

## 2023-24

	School holidays
	Bank Holidays
	Non-pupil days - INSET
	Non pupils days from twilighted training
	Non-pupil days - occasional days

	Sep-2023			
	1.0	1.1	1.2	1.3
Monday	04	11	18	25
Tuesday	05	12	19	26
Wednesday	06	13	20	27
Thursday	07	14	21	28
Friday	01	08	15	22
Saturday	02	09	16	23
Sunday	03	10	17	24

	Oct-2023				
	1.4	1.5	1.6	HT	1.7
Monday	02	09	16	23	30
Tuesday	03	10	17	24	31
Wednesday	04	11	18	25	
Thursday	05	12	19	26	
Friday	06	13	20	27	
Saturday	07	14	21	28	
Sunday	08	15	22	29	

	Nov-2023				
	1.7	1.8	1.9	1.10	1.11
Monday		06	13	20	27
Tuesday		07	14	21	28
Wednesday	01	08	15	22	29
Thursday	02	09	16	23	30
Friday	03	10	17	24	
Saturday	04	11	18	25	
Sunday	05	12	19	26	

	Dec-2023				
	1.11	1.12	2.1	CH	CH
Monday		04	11	18	25
Tuesday		05	12	19	26
Wednesday		06	13	20	27
Thursday		07	14	21	28
Friday	01	08	15	22	29
Saturday	02	09	16	23	30
Sunday	03	10	17	24	31

	Jan-2024				
	2.2	2.3	2.4	2.5	2.6
Monday	01	08	15	22	29
Tuesday	02	09	16	23	30
Wednesday	03	10	17	24	31
Thursday	04	11	18	25	
Friday	05	12	19	26	
Saturday	06	13	20	27	
Sunday	07	14	21	28	

	Feb-2024				
	2.6	2.7	HT	2.80	2.90
Monday		05	12	19	26
Tuesday		06	13	20	27
Wednesday		07	14	21	28
Thursday	01	08	15	22	29
Friday	02	09	16	23	
Saturday	03	10	17	24	
Sunday	04	11	18	25	

	Mar-2024				
	2.9	2.10	2.11	2.12	3.1
Monday		04	11	18	25
Tuesday		05	12	19	26
Wednesday		06	13	20	27
Thursday		07	14	21	28
Friday	01	08	15	22	29
Saturday	02	09	16	23	30
Sunday	03	10	17	24	31

	Apr-2024				
	EH	EH	3.2	3.3	3.4
Monday	01	08	15	22	29
Tuesday	02	09	16	23	30
Wednesday	03	10	17	24	
Thursday	04	11	18	25	
Friday	05	12	19	26	
Saturday	06	13	20	27	
Sunday	07	14	21	28	

	May-2024				
	3.4	3.5	3.6	3.7	HT
Monday		06	13	20	27
Tuesday		07	14	21	28
Wednesday	01	08	15	22	29
Thursday	02	09	16	23	30
Friday	03	10	17	24	31
Saturday	04	11	18	25	
Sunday	05	12	19	26	

	Jun-2024				
	3.8	3.9	3.10	3.11	
Monday		03	10	17	24
Tuesday		04	11	18	25
Wednesday		05	12	19	26
Thursday		06	13	20	27
Friday		07	14	21	28
Saturday	01	08	15	22	29
Sunday	02	09	16	23	30

	Jul-2024				
	3.12	3.13			
Monday	01	08	15	22	29
Tuesday	02	09	16	23	30
Wednesday	03	10	17	24	31
Thursday	04	11	18	25	
Friday	05	12	19	26	
Saturday	06	13	20	27	
Sunday	07	14	21	28	

	Aug-2024				
Monday		05	12	19	26
Tuesday		06	13	20	27
Wednesday		07	14	21	28
Thursday	01	08	15	22	29
Friday	02	09	16	23	30
Saturday	03	10	17	24	31
Sunday	04	11	18	25	

## School Contacts

**General Enquiries:** School Reception 01626 201800 /  
welcome@coombesheadacademy.org.uk

**Pastoral/Pupil Queries:** For pastoral support, please contact the student's tutor  
in the first instance, via the main school number 01626 201800

**SENDCo: Clare Bamford** clare.bamford@coombesheadacademy.org.uk

**Assistant SENDCo Admin: Jess Whitelock**

jess.whitelock@coombesheadacademy.org.uk

**Safeguarding: Jo Chappell** jo.chappell@coombesheadacademy.org.uk

**Finance:** finance@educationsouthwest.org.uk

**Transport:** transport@educationsouthwest.org.uk

**Admissions:** admissions@educationsouthwest.org.uk



**We look forward to  
welcoming your  
child in September**



**If you have any questions please  
do not hesitate to contact us  
on 01626 201800 Option 1**

***Have a good  
summer***



**COOMBESHEAD  
ACADEMY**