



## Charging & Remissions Policy

St Chad's C of E Primary and Nursery School Policy	
<b>Title of Policy:</b>	Charging & Remissions Policy
<b>Date Policy adopted:</b>	Summer 2015, Reviewed Spring 2020, Spring 2023 Spring 24
<b>Written by/Author: (Job Title and name)</b>	School Business Manager L. Dodd
<b>Review Cycle:</b>	Every 2 Years
<b>Review Date:</b>	Spring 2026

### Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group sports and dance tuition.

### Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visits to or by a theatre company;
- Musical events.

### Residential Visits

If the school organizes a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we ask parents to meet the cost of the



education, travel expenses and to cover the costs of board and lodging. The school will try to keep the cost to a minimum by making a contribution from the school budget where it is able, and by raising funds. Parents who qualify for Pupil Premium will receive a subsidy for this charge where Pupil Premium funds are available.

In exceptional circumstances such as severe financial hardship the school may waive the cost of education and travel expenses on residential visits, however board and lodgings costs must still be met by the parent or carer.

#### After School Tuition by External Providers

The school invites specialist external providers into school to run after-school clubs in order to widen the opportunities and experiences we are able to offer our pupils. Charges are set by the provider and collected by the school on their behalf.

#### Swimming

The school organises swimming lessons for all children from Y2 – Y6. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we see the parents' written permission for their children to take part. No charge is made to parents.

#### Remissions

Where children are eligible for Pupil Premium, the Governing Body may offer to remit a proportion of the cost of any activity which is deemed to take place in school hours, or where it forms part of the syllabus for the National Curriculum. This is dependent on there being enough money in the Pupils Premium budget.

#### Monitoring and Review

This policy was drawn up following guidance from Cheshire West & Chester Council. The School Business Manager and the Governing Body will review it every three years, in line with our Policy Review Cycle, unless there are significant changes and therefore a need to review sooner.

Approved by: The Governing Body

Date: Spring 2024