

ITS Catering
Room G10,
County Hall,
Glenfield,
Leicester
LE3 8RA

Email: SMD@leics.gov.uk
Tel: 0116 305 7058

Dear Parent/Guardian

Re: Notes for completing the Disclaimer Form

The disclaimer form must only be completed if you are happy to manage your child's dietary requirements without needing a medical diet menu. Please note that the school menu cannot be altered by any of the catering staff if you complete this form.

We would always recommend that your child has a medical diet menu provided if they have an allergy or intolerance to a food(s). However, we are aware that some foods are not on our menu or are not likely to be on our menus in the future e.g. mussels, lupin flour. Hence, you can manage your child's medical diet without needing a medical diet menu.

It is very important that you read the disclaimer notes on this form before signing. Once you have completed this form, please return it to the address at the bottom of the form and keep a copy for your records. Once we have received the form, we will send out an acknowledgement letter to confirm this. A copy of this letter will also be sent to the school office and the school kitchen.

Thank you for taking the time to read this information. Please do not hesitate to contact us if you have any further queries or concerns.

Yours sincerely,

Jessica Mhesuria & Caroline Lancaster
School Meals Dietetic Team

**LTS CATERING
DISCLAIMER FORM****Please complete all sections in CAPITAL LETTERS****CHILD'S DETAILS**Child's Name Date of Birth Male ☐ Female ☐

Address

..... Postcode

SCHOOL DETAILS

Name of School

School Address

PARENT/GUARDIAN'S DETAILS

Name Phone Number

Address.....
(If different from above)

Email Address

DISCLAIMER

I confirm that my child has a medical dietary requirement which includes an allergy/intolerance to certain foods/ingredients. Leicestershire County Council has advised that my child should receive a medical diet menu to take account of their medical dietary requirement. I confirm that I do not require my child to receive a medical diet menu and I will take steps to ensure that my child chooses food that takes account of the medical dietary requirement from the school meals menu published by Leicestershire County Council or I will provide my child with a non-school meal (e.g. packed lunch). I acknowledge and accept that without a medical diet menu in place:

- (a) Leicestershire County Council cannot guarantee that any foods/ingredients to which my child has an allergy/intolerance will not be consumed by my child and
- (b) to the extent permitted by law, Leicestershire County Council shall have no liability howsoever arising should such foods/ingredients be consumed by my child.

Signed

Date

Please return to: School Meals Dietitians, Leicestershire Traded Services, Room G10, County Hall, Glenfield, Leicester, LE3 8RA or email: SMD@leics.gov.uk (photo/scanned copy accepted - please ensure it is clear). This information will then be sent to your child's school catering team.

If you would like to discuss your child's dietary requirements with the School Meals Dietitians team, please email SMD@leics.gov.uk or telephone 0116 305 7058.