



• Binley Woods Primary School

Date of meeting- October 9th 2024(BW School)

PTA Annual AGM

Officers Chair: Amelia Rabin-Williams Co-chair; Harriet Hallam Secretary: Michelle Jones Treasurer: Joanne Craner	Present Amelia Rabin-Williams (ARW) Leanne Hill (LH), Harriet Hallam (HH), Karen Sharp (BKS)) Stacey Griffiths (SG)Helen Clarke (HC)) Jo Craner (JC) Rebecca Picarelli (RP) Jodie Nelson (JN) Mandy Smith (MS)Hayley Nightingale (HN) Michelle Jones (MJ)
Agenda Item	Minutes
1. Welcome	ARW/HH welcomed everyone to the meeting
2. Head Teacher	KS addressed group; Binley Woods school is very grateful to PTA for donations of monies given for laptops. The children use these daily and they have been an asset to schools' daily life. Head teacher and staff thanked PTA members and parents who have made this happen enabling the whole school to have access to this resource to further students education.
Financial Report	JC gave out finance report to members (see attached information (bidding course cancelled £150 to be deducted) JC gave feedback following on from report Ipad update, one more payment to be made. Coin wars; over £600 raised (final amount to follow) Knives and sliders (requested from KS June 2024) PTA to be invoiced as school have purchased these items already. Year 6 hoodies update; £600 to be put aside for YR6 (JC to look into prices) PTA voted on this, unanimously for YR6 to be given hoodies. PTA to give £100 per class (including pre-school) for extras within class. (issues with VAT to be addressed). PTA voted on this and it was agreed. Audit-R resigned as auditor JC & HN to liaise to audit accounts and possibly approach parent for independent review of the accounts.
3. Trustee's	Update A.R-W explained position of trustees <u>Trustee's to be responsible for funds available to PTA should the charity/PTA fold.</u> <u>Past members have stressed they no longer wish to be involved, all were parents</u> <u>who's children have now left the school.</u> <u>New trustees will be HH-Chair, JC-Treasurer, MJ, Secretary</u>

4. Signatories	<u>Signatories to be replaced</u> <u>HH to be bank signatory</u> JC to collate details
5. Votes	AR-W to step back to enable HH to lead. HH to become chair. AR-W to become co-chair MJ to continue as secretary. JC to continue as treasurer. All put themselves for the positions and were unanimously voted in.
Date of next meeting	AGM October 2025