

SCHOOL PREMISES HIRING APPLICATION

Headteacher
Mr D. A. Morgan
Deputy Headteacher
Miss L. Grimsley
Chair of Governors
Mr P. O'Keefe

Date:



To the Head Teacher of the above-named School acting as the Owner's Agent

1. I _____ telephone numbers _____ hereby apply for the hire of the following parts of the premises of the above mentioned school

from: _____ am/pm on : _____ until _____ pm on : _____

For the purpose of:- _____

2. I agree to pay for such hire the following sums, namely:- £ hire charge (per week)
3. Not more thanpersons shall be allowed on the premises during the hiring.
4. I have read, understood and agree to observe and perform the hiring conditions attached to this application.
5. I enclose the following documents with this application and confirm that their contents are true, accurate and up-to-date risk assessment for our proposed activity. Evidence of public liability cover in a minimum sum of £5,000,000.
6. I confirm that I have seen evidence that enhanced CRB checks have been carried out on all appropriate individuals responsible for the proposed activities and I am satisfied that based on this information they do not present a risk to children.
7. This hiring is on behalf of _____ whose, authority I have to bind them by signing this application on their behalf.

Signed _____ Dated _____

NOTE: All arrangements for use of the school premises are subject to the owners and/or the agent reserving the right to cancel bookings when the school premises are required for use by the school or are rendered unfit for the intended use howsoever caused