



Maulden Lower School

Staffing Roles and Responsibilities

Leadership

	Role	Subject Leadership	Other Responsibilities
Kathy Dwyer	Headteacher	English, History	Safeguard Lead, Evolve Pupil Premium, Health & Safety, LAC, Assessment
Claire Lynch	EYFS Lead, Assistant Headteacher	EYFS Lead (TLR) PE, DT (Design Technology)	Sports Premium
Sarah Hillson	Assistant Headteacher, Year 2 Teacher	PSHE, Maths, Music, Languages	Pastoral Lead (TLR) Wellbeing Lead, Deputy Safeguard Lead, Curriculum & Data, Mentor Induction
Sarah Butcher	School Business Manager		Deputy Safeguard Lead, Health & Safety Officer, Eco Council, Clerk to Governors, Evolve, Attendance Officer, Data Protection Officer, Mental Health Lead, Asbestos, Fire Warden, Domestic Abuse Responder, Prevent SPOC

Teaching Staff

	Class	Subject leadership	Other responsibilities
Lucy Holden	Year 4	Science	SENDCo (TLR)
Megan Dyke	Year 3	Computing	School Council
Shane Morton	Year 1 (ECT)	Geography	Eco Council

Support Staff

Office

	Role	Other responsibilities
Carrie Meredith	Admin Assistant	

Teaching Assistants

	Class	Other responsibilities
Suzanne Rowell	Year 3	KS2 MDSA, Maths Intervention
Rachel Cartwright	Year 1	KS1 MDSA, Catch-up tuition, Phonics Intervention
Donna Davidson	Year 2	Wellbeing & Nurture, KS1 MDSA
Laura Buchanan	Year R SEN 1:1	Attention & Turn Taking Intervention

Caroline Wilmot	Year 4 SEN 1:1 (Mon/Tue/Wed am)	KS2 MDSA
Hannah Tompkins	Year 4 SEN 1:1 (Wed pm/Thur/Fri)	KS2 MDSA
Lauren Pitts	Year 1 SEN 1:1	
Ben Michaels	Year 3 SEN 1:1	
Emily Sheen	PPA Cover	
Julia Niven	PPA Cover	RE/School Council
Rebecca Howden	Year R	

MDSA

	Role	Other responsibilities
Rachel Williams	Year R	
Hannah Tompkins	Year 3	SEN 1:1 lunch cover
Caroline Willmott	Year 3/4	SEN 1:1
Rachel Cartwright	Year 1	Senior MDSA
Suzanne Rowell	Year 3 (Mon, Weds, Thur)	Year 3 TA
Donna Davidson	Year 2	Year 2 TA, Wellbeing & Nurture

Pre-School

	Role	Other responsibilities
Sophia Edwins	Pre-School Lead	Art & Design
Karen Waite	Pre-School Lead, Year R SEN 1:1	First Aider
Rachel Williams	Pre-School Assistant	
Julie Bartram	Pre-School Assistant	
Harriet Ambrose	Pre-School Assistant	B/ASC Lead

Premises staff

	Role	Other responsibilities
Eddie Coulter	Site Agent	Health & Safety, Asbestos
Marc Coveley	Cleaner	
Vinny Worrall-Lowe	Cleaner	

B/ASC staff

	Role	Other responsibilities
Harriet Ambrose	B/ASC Lead	Pre-School Assistant
Chrystal Holgate	B/ASC Assistant	
Sarah Lindsay	B/ASC Assistant	