

Key Stage Two Pupil Acceptable Use Agreement / Online Safety Rules

Dear Parents / Carers,

ICT, including the internet, e-mail and mobile technologies etc has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT. The school's policy on the Acceptable Use of Internet & Online Safety is available for parents to inspect.

Please read and discuss these Online Safety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like some explanation please contact the Executive Headteacher or Head of School.

- I will only use ICT in school for school purposes.
- I will keep my username and password and secure – I will not share it.
- I will not use my own person devices (mobile phones / smart watches / USB devices etc) in school.
- I will not install or attempt to install or store programmes or apps of any type on any school device, nor will I try to alter computer settings.
- I will not use social media sites in school.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately.
- I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- I will support the school approach to online safety including extremism and radicalisation.
- I know that my use of ICT can be checked and that my parent/carer contacted if a member of school staff is concerned about my Online Safety.

Signed by *COMPLETED ON ONLINE FORM*

Parent/Carer

Signed by *COMPLETED ON ONLINE FORM*

Pupil

Signed by *C Harrison*

Headteacher

Privacy Notice: The information you provide will be used for the purposes of maintaining pupil records and for safeguarding and promoting the welfare of students at Kingsbridge Primary School. We will not use or share your information for any other purpose unless we have your consent, or the law allows us to do so. We are committed to protecting your information and will handle it in line with the General Data Protection Regulation (GDPR) 2016 and the Data Protection Act 2018 (the data protection legislation). You have the right to withdraw consent at any time. For more information about how we handle personal information please refer to our Privacy Notice and for any further queries please email us at: admin@stokeflemingprimary.org.uk