



Form 1 - 16 – 19 BURSARY FUND APPLICATION

(FOR ACADEMIC YEAR 2026/27)

Learner Details (Part A) – to be completed by the learner in BLOCK CAPITALS	
Surname	
First Name (s)	
Date of Birth	
Age on 31/08/2026	Years Months
Address	
Town/City	
County	
Postcode	

Do you have an Education Health and Care Plan (EHCP)	Yes	No
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Bursary Criteria

To qualify, you must:

- meet the ESFA's residency criteria
 - be aged 16 or over and under 19 on 31 August in the enrolling academic year
- or**
- aged 19 or over with an Education Health and Care Plan (EHCP) or aged 19 or over and continuing on a study programme which began when aged 16-18

Vulnerable Bursary Criteria

To qualify you must fall into one of the below categories and produce the required evidence as stated.

1. Are you (the student) in receipt of Income Support or Universal Credit? (evidence required - Income Support or Universal Credit Statement Letter)	Yes	No
2. Are you (the student) a care leaver or currently looked after in care? (evidence required - letter from Local Authority)	Yes	No

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3. Are you a disabled student in receipt of both Employment Support Allowance or Universal Credit and Disability Living Allowance/Personal Independence Payments? (evidence required, award letter showing in receipt of both ESA (UC) + DLA/PIP)	Yes	No
Discretionary Bursary Criteria		
Your total household income is one of the criteria used to assess your bursary application. If your household's total annual income exceeds £30,000, you will not be eligible for a bursary award. * Please note that support towards transport costs is assessed separately and is not dependent on household income.		

Please tick the box(es) to indicate the type of evidence you have provided in support of your application. Please note that we are unable to process or assess bursary applications without the required evidence, and any application submitted without appropriate evidence will be delayed or declined.

- ☐ **P60**
☐ **Income Support/Universal Credit (award letter)**
☐ **Full tax Credit Award Notice**
- ☐ **Self-employed earnings (tax return)**
☐ **Other benefits/pension (award letter)**
☐ **Wage slips for household**

Financial assistance is based on your individual circumstances and is intended to help overcome barriers to learning. Please use the table below to indicate what support you require. All information provided will be treated confidentially and used only to assess your application.

What do you need financial assistance for?

- ☐ Travel
☐ Educational Visits/Open Days
☐ Books or equipment
☐ Specialist equipment
☐ Any other assistance or exceptional circumstances

Learner Bank or Building Society details	
Full name of Account Holder	
<i>This should be the same as it appears on your cash or debit card or statement</i>	
Name of Bank/Building Society	
Branch Address	

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Sort Code	
Account Number	
<i>Your account number may not be the same as your cash/debit card number; you can find it on a bank or building society statement. Most account numbers are 8 digits long. If you are unsure, your bank or building society can advise you.</i>	

Privacy Notice and Declaration (Part C)

The information you provide on this form will not be passed to any other organisation and will only be used to assess your eligibility for an award from the 16-19 Bursary Scheme.

In signing this form, you are agreeing that you have understood the Privacy notice and the conditions laid out in the Bursary Funding Statement and you are making a declaration that the information given on the form is correct and complete to the best of your knowledge and belief.

Signed	(student)	Date	
Signed	(parent/carer)	Date	
Please return to the Sixth Form Office			

***OFFICE USE ONLY**

Date Received	Date Processed	Signed

Bursary agreed	Yes	No	Amount agreed	£
Priority	1	2	3	UPN
Added to payment spreadsheet			Payment request sent to Finance	

Panel decision if required

Outcome of panel meeting

Date

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