

## Anti- Smoking Policy

| Date     | Review Date | Headteacher | Chair of Governors |
|----------|-------------|-------------|--------------------|
| Jan 2024 | As required | Mrs S Reay  | Ms L Winton        |

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#### Statement of intent

Clipstone Brook Lower School to protect its employees and pupils from known hazards. We understand that the health risks associated with smoking are severe and detrimental for those who smoke, as well as for people within proximity.

Through this policy, we aim to:

- Create a smoke-free environment for all the school community, including staff, pupils, visitors, parents, etc.
- Be sensitive to those who find it difficult not to smoke on the premises.
- Clarify the use of e-cigarettes and cigarettes on and around the school premises.

The principles outlined in this policy apply to all staff, pupils, visitors, contractors, and parents.

The principles this policy outlines continue to apply whether or not 'no smoking' signs are displayed.

The principles outlined in this policy only apply to smoking and vaping.

#### Legal framework

This policy has due regard to all relevant legislation and statutory guidance, including, but not limited to, the following:

- Health and Safety at Work etc. Act 1974
- Children and Young Persons (Protection from Tobacco) Act 1991

- Health Act 2006
- Equality Act 2010
- Nicotine Inhaling Products (Age of Sale and Proxy Purchasing) Regulations 2015
- Public Health England (2016) 'Use of e-cigarettes in public places and workplaces'
- DfE (2023) 'Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement'

This policy operates in conjunction with the following school policies:

- Behaviour Policy
- Staff Code of Conduct
- Child Protection and Safeguarding Policy
- Suspension and Exclusion Policy
- Fire Safety Plan

### **Roles and responsibilities**

The headteacher will:

- Be responsible for the overall implementation of this policy.
- Ensure that all staff act by this policy.
- Implement and approve ways to teach pupils within the curriculum about the risks associated with smoking.
- Be responsible for determining and implementing disciplinary measures for those not following this policy.

The governing board will:

- Hold the headteacher accountable for the implementation of this policy.
- Review any incidents associated with smoking.

The school leadership will:

- Support school community members who wish to quit smoking by offering advice.
- Have conversations with pupils who are caught smoking to ensure that they are aware of the risks.

Pupils and staff will:

- Act by this policy at all times.
- Engage in the school's anti-smoking curriculum, events, and activities.
- Report incidents of smoking in and around the school premises to the headteacher.

Teachers will educate pupils about the risks of smoking and why they should avoid it.

## **Smoking or Vaping on the premises**

For the policy, the process of using an e-cigarette is defined as vaping.

Although e-cigarettes are not covered by the Health Act 2006, the school will adopt an entirely smoke-free environment. It will recognise that the use of e-cigarettes, while safer for health than cigarettes, still poses some hazards, particularly for those with asthma and respiratory conditions who may be affected by the vapour.

The school will also recognise that e-cigarettes may create a nuisance for others in the production of vapour, particularly for non-users.

The school will not consider using e-cigarettes to be professional behaviour.

Therefore, individuals are not permitted to use e-cigarettes in the presence of others, particularly pupils, while on the premises.

The school will not allow vaping or smoking breaks anytime during the day. If an individual wishes to smoke/ vape, they are only permitted to do so during arranged break times, e.g., lunchtime, and by the abovementioned principles. Only contractors, visitors, and staff can leave the school premises during their break to smoke.

Staff, visitors, and contractors are prohibited from purchasing cigarettes or e-cigarettes for pupils and other individuals under 18 at the school, e.g., visitors.

## **Smoking or vaping in vehicles**

Smoking or vaping will not be permitted in vehicles used on behalf of the school, e.g., school minibuses, where car mileage allowance is being claimed and when pupils are in the vehicle.

Smoking or vaping will not be permitted in any personal vehicles on the school premises or within a close radius during working times. Any individual witnessed smoking or vaping in personal cars or vehicles used on behalf of the school will be subject to disciplinary action as outlined in the 'Disciplinary sanctions' section of this policy.

## **Disciplinary sanctions**

If a staff member breaches any of the guidelines in this policy, they will be subject to disciplinary action by the Staff Code of Conduct.

Visitors and contractors who breach the guidelines in this policy will be asked to leave the premises. Refusal to comply with this request will result in the school contacting the police if necessary.

Pupils will be classed as smoking or vaping if:

- They are seen smoking or vaping.
- They are seen with a cigarette or e-cigarette in their hand.
- They are found to have cigarettes or an e-cigarette in their possession.

Pupils caught smoking or vaping will receive a disciplinary sanction immediately by the school's Behaviour Policy and will be reported to the headteacher.

The headteacher will notify the pupil's parent of the incident and the disciplinary sanctions imposed on the pupil . The pupil will attend a meeting with the senior leadership for health advice as soon as possible.

Pupils may face suspension or exclusion if they consistently breach this policy and the school's Suspension and Exclusion Policy or if they are repeatedly putting others' safety at risk.

### **Support**

The school will aim to implement effective, supportive procedures for members of the school community who want to quit smoking and improve the health of both smokers and non-smokers.

Employees wishing to stop smoking can request a meeting with the school senior leaders regarding what help is available.

The school will regularly educate pupils about the effects of smoking, both through the requirements of the national curriculum and through additional sessions, e.g., PSHE lessons.

### **Monitoring and review**

The headteacher will review this policy as required. Any changes made to this policy will be communicated to all members of staff and pupils if necessary.

All staff, visitors, and contractors will need to familiarise themselves with this policy during their induction periods or upon their attendance at the school.

