



Botwell House Catholic Primary School

Botwell Lane, Hayes, UB3 2AB

Supplementary Information Form for Admission to

RECEPTION 2025 - 2026

Office Use	
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Date Rec	

Remember – you **must** also complete the Common Application Form via the Local Authority's eAdmissions online by the closing date **15th January 2025**.

Child's Details

Child's Surname: <i>(As Written on Birth Certificate)</i>	First Names: <i>(As Written on Birth Certificate)</i>
Home Address: Postcode:	Date of Birth:

Parent/Carer Details

Parent/Carer Name 1	
Relationship to child	
Address Postcode:	
Telephone Number	
Email Address	

Details of Religion

Religion of child (Refer to the Admission policy)	
Catholic Parish in which you live in	
Church where your child was baptised & date of baptism	
Name of Priest supplying Certificate of Catholic Practice or religious leader supplying letter confirming membership of the faith community (where appropriate)	

I confirm that I have read the Admissions Policy of the school/academy and that the information I have provided is correct. I understand that I must notify the school/academy immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the Admission Authority may withdraw any offer of a place even if the child has already started school.

Parent/Carer Signature.....

Date.....

PLEASE NOTE:

When completing the Common Application Form, it is important that you provide details of any siblings (brothers or sisters) who will be attending Botwell House Catholic School at the proposed time of admission (Reception – Yr5).

If this information is not provided the admission authority of the Catholic school/academy may not be able to place the application within the correct criteria.

Applications from other Christian denominations and other faiths may attach either a certificate of baptism or a letter from their minister or religious leader, confirming membership of that faith community.

You **must** complete your local authority's e-admissions form and return it online or to the council offices by the closing date. If you do not do this, you will not be offered a place.

Checklist:

Have you enclosed?

- Copy of baptism certificate (where applicable).
- Certificate of Catholic practice (where applicable).
- Evidence confirming membership of a Christian denomination or other faith (where applicable).
- Evidence of exceptional need (where appropriate).
- Copy of the full birth certificate
- Proof of address e.g. utility bill – gas, electric or council tax (No more than 6 months old).

The school is committed to protecting the information provided by parents/carers and using it only for the purpose for which it was obtained. For information on the school's Privacy Notice, please look on the school website under Privacy Notice or contact the school for a hard copy.