



## Reading Action Plan

Priorities	Actions	Responsibility	Success Criteria	Monitoring Activities
Engaging Parents	Parents' workshop/Information - coffee morning	English Lead - KWS	Parents supporting reading at home. Parents aware of incentives and how to use the reading diary. Parents communicating with school regarding supporting their child.	Feed back from Parents
	Audit the views of families about reading. What challenges do they face about their children reading at home? What would they like more support with?	KRE/JFX	Parents communicating with school regarding supporting their child.	Parent survey to be sent out at the beginning and end of the academic year 2024-2025
	Reading focus at Y7 and 8 Parents' evening. Reading display staffed to support and encourage parents to discuss successes and challenges	KRE	Increased parental involvement	Monitoring reading diaries.
	Website updated - Links to support parents with phonics	English Lead - KWS	Parents identifying that the links have been useful	Surveys
	Newsletters to celebrate reading across the school	NOY	Parental communication. Parental engagement	Surveys
	Form tutors and teaching assistants to regularly communicate regarding reading at home.	All staff	Parental communication. Parental engagement	Surveys
Recording Reading	New reading diary to support students and Parents to record reading at home with a visual incentive for rewards.	All staff	Diary supports the incentives. Profile of reading raised across the school. Regular monitoring identifies students in need of additional support	Reading Records/ Form tutor records/ Accelerated reader records
	Form tutors and teaching assistants to introduce the new diary in September and praise regular use of the diary.	All staff		
	Form tutors and Teaching assistants continue to monitor reading in school in line with the reading policy.	All staff		

Staff training	Monitor staff training needs	English Lead - KWS	Students make progress	Staff feedback
Reading with students	September timetable has an increased Accelerated reader session.	KRE	All students read to an adult in school at least once a week. Clear recording of progress and supportive measures required.	Classroom records
	All students should read to a member of staff at least once a week.	All Staff		
	Records should be kept in all form rooms tracking every students progress with Accelerated reader.	All staff		
Accountability and a raised reading profile across the school	Appraisal target 1 to incorporate a target for monitoring progress in reading and identifying supportive measures.	All teaching staff	The importance of reading is understood by all staff. All teaching staff are aware of the teaching standards in relation to reading.	Appraisal meetings
	Communication with Parents	All staff	Parental engagement	Student diaries
Early Identification of students not making progress	Reading assessment information incorporated into the Bi-annual student progress review	KRE	Early identification and support	Tracking review
	Targeted students monitored and identified across the curriculum	All teaching staff		
Reading in all lessons	Make use of every opportunity to use a wide range of reading material to teach students the importance of reading	All staff	Profile of reading across the curriculum is high priority	Learning walks
	Reading spaces or book shelves in every classroom that are regularly used and updated	All staff		
Reading opportunities during break and lunch	Library area staffed at unstructured times for students to read	KRE/NHG	Increased opportunities for students to read for pleasure	Library use during unstructured times