

Maulden Lower School Board of Governor
Minutes of a Meeting held on Tuesday 5th May 2026 between 6.45pm and 8.30pm

Governors Present		Apologies		
Mrs K Dwyer	Head Teacher	Mr R Bashforth	Parent Governor	
Mr K Ashby	Parent Governor	Mr C Field	Co-opted Governor	
Mr J Pestell (Chair)	Co-opted Governor			
Mr J Andrews	Co-opted Governor			
Mrs T Simms	Co-opted Governor			
Mrs H Cohen	Staff Governor			
Mrs S Hillson	Assistant Head			
Also Present		Ms S Butcher	Clerk	
Governor attendance this meeting		67%		
Governor attendance averaged YTD		70%		
See appendix for individual Governor attendance				
	Action/Decision/Summary of discussion	Appx #	Action owned by	Action due by (date)
1.	Welcome All governors and guests present were welcomed.			
2.	To receive any apologies and to decide whether to give consent for absence Apologies received from RB and accepted. No apologies received from CF.			
3.	Confidentiality, Corporate responsibility, strategic focus reminder The Chair reminded all present that matters discussed within the Governing Board meetings are confidential. The board has a corporate responsibility to the school and should maintain a strategic focus.			
4.	Declarations of interest in any agenda items There were no declarations of interest in items on this evening's agenda.			
5.	To agree the order of business of this evening's meeting Order of business agreed.			
6.	Receive any correspondence No correspondence received for this meeting.			
7.	To agree the minutes of previous meeting and to discuss any action points or matters arising not dealt with elsewhere on the agenda The minutes of 24 th March 2026 were agreed by all present. Approved minutes will be uploaded to Governor Hub for signed approval.			
Operational Reports				
8i.	Finance, Premises & Personnel i. The school has gone into deficit of £81k. This is the first time the school has been in this position. Licenced deficit paperwork has been submitted to the LA and has been agreed. Q – What is the intake for September? A – 23 Increased costs as additional teaching assistant staff required to support children within school who do not get any top-up funding. Q – Do we get funds from the MSA? A – Yes, MSA have been very active this year. They have a new chair who is very good and has lots of ideas and very supportive of the school. ii. Budget discussed and agreed. Draft budget submitted to the LA as still unsure of certain areas including new head teacher and catering as new suppliers and staff to be appointed. Revised budget to be submitted in September. iii. Site agent has now returned to school. During their absence SBM unlocked and carried out skeleton H&S checks and tests. Head teacher and assistant head shared locking up.			

Signed.....

Dated.....

Maulden Lower School Board of Governor
Minutes of a Meeting held on Tuesday 5th May 2026 between 6.45pm and 8.30pm

8ii.	Safeguarding Matters Safeguarding audit carried out by LA, school awaiting action plan. Safeguarding governor visit TBC.			
Strategic Role				
9.	Board of Governor Vacancies 1 vacancy for an LA governor. 2 Co-opted Governor vacancies. Action – Look at new governor recruitment once HT recruitment finalised.			
10.	Governor Training Update All governors reminded if they wish to attend training it needs to be booked via the Clerk. Training information uploaded onto Governor Hub. Chair has completed Action – Ask at clerk update re Panel Training			
Accountability Role				
11.	Head Teacher Report 15 significant behaviour issues 3 suspensions total of 7 days . Reintegration meetings with parent held on morning of student's return. Strategies in place include risk assessment, full time 1:1 support, schooling in library, needs assessment in progress alongside referral to Jigsaw Q – Could this progress to a PEX? A – Yes, if behaviour continues Attendance – above national			
12.	SEF – Mid Term Review Headteacher to complete SEF under new Ofsted framework to be shared at next FGB. Q – What is the SEF? A – Report evaluating the school against the Ofsted framework. Where it is believed the school is within the bandings.			
13.	SEND Update 9.5% of children with SEND 3.5% with EHCP with 2 going to panel. Year 3 has high level of SEND need and vulnerable children. Q – Is this because the Year 3 teacher is also the SENDCo? A – No, this year has been a 'watched' year throughout it's progress through the school			
14.	Governor Monitoring Visits to School Wellbeing, Attendance and Curriculum visits to be arranged			
Other Board of Governors Business				
15.	DPO Report i. No changes from previous report.			
16.	Statutory Policy Review No policies for this meeting.			
17.	Round Table No items for this meeting.			
18.	Confirm date of next meeting: 07/07/2026 at 18.45 The George		ALL to note	

The meeting closed at 20:30

Appendix 1 – Individual Governor Attendance

Governor		% attendance
Mr C Field	Co-opted Governor	20
Mrs K Dwyer	Head Teacher	100

Signed.....

Dated.....

Maulden Lower School Board of Governor
Minutes of a Meeting held on Tuesday 5th May 2026 between 6.45pm and 8.30pm

Mr J Pestell (Chair)	Co-opted Governor	100
Mrs T Simms	Co-opted Governor	80
Mr J Andrews	Co-opted Governor	100
Mr R Bashforth	Parent Governor	20
Mr K Ashby	Parent Governor	100
Mrs S Hillson	Assistant Head	80
Mrs H Cohen	Staff Governor	80

Signed.....

Dated.....