



PGL
Meeting

Staff Members

Miss Comley	(Year 5 teacher and PGL lead)
Mr Raymond	(Year 6 teacher)
Mrs ElMaghraby	(Year 6 teacher)
Mrs Payne	(Year 6 LSA)
Mrs Selbach	(Provision Lead)
Mr Mathews	(Student Support)
Mrs Foakes	(Lunchtime first aider)
Mrs Seamark	(SENCo)
Miss Kirby	(Assistant Head and Year 6 teacher)

Friday (5th) Morning Routine

- Arrive at school from 9:30-9:45am.
- Children will be registered in their classes.
- All Year 6 parents and children are to enter the school site via the gate from the car park leading to the Small Hall.
- All luggage is to be left in class groups, which will be clearly marked, in the car parking spaces in the visitors car park. This does mean that the visitor car park will be closed on 5th June.
- Children will drop off their luggage first, then go straight to class.
- Children in Classes 24 will go straight to class.
- Children in Classes 22 and 23 will go to class through the Small Hall.
- Children in Class 21 will be registered in Class 17 for that morning.
- Follow the pathway round to the Office to keep to the one way system.
- If medication needs to be handed in, make your way towards Classes 17 and 24. That is where the medical station will be.
- If not, turn right out of the gate and make your way down to exit the school site.

Friday (5th) Morning Routine

Children must have the following items before they enter their class:

- packed lunch in a disposable bag
- water bottle
- waterproof coat
- asthma pumps and or EpiPen
- travel sickness tablet if needed

It is recommended that all items are clearly labelled.

Friday (5th) Morning Routine

Medical information:

- Any medical items need to be handed into a member of staff who will be situated in between Classes 17 and 24.
- You will need to complete a medical instructions form for each item.
- All items must be clearly labelled with the child's name.

Friday (5th) Morning Routine

Points to remember:

- Please make sure the children are aware of what items are in their case.
- Please ensure that cases are not too big and that your child can carry or pull it successfully.
- No electronic devices are permitted on the trip. This includes mobiles, iPads, smart watches or cameras. Disposable cameras are recommended. Members of staff will have hairdryers.
- Please ensure your child has a named sleeping bag and pillow, which is left with the case on arrival.
- Please pack three black sacks with names attached. These will be used for dirty clothes, their pillow and sleeping bag on the return journey home.
- Coaches are due to leave the school site at approximately 10:30am.

Money for PGL

- The children are allowed to visit the PGL shop three times during the duration of the trip.
- Each child is allowed a maximum amount of fifteen pounds, which is to be split over the three days.
- We recommend five pounds to be placed in three separate named envelopes.
- These envelopes are to be handed into the main school office from Tuesday 2nd June to Thursday 4th June.

WEDUC

- All children will be included within the WEDUC photographs. Should you not wish your child to be included, the refusal box on the emergency contact form should have been ticked.
- A group photograph will be uploaded each day.

Returning on Monday 8th June

- The coaches are due to arrive back to school at around 4:00pm (traffic permitting).
- Travel updates will be provided via WEDUC, should there be heavy traffic on our return journey.
- Please ensure that the road outside of the school is clear of cars. This will enable the coaches to turn into Bark Burr Road and the children can exit the coaches onto the pavement safely.

PGL Hoodie



Any questions?

The slides from this meeting will be available on the school website, should this information be required at a later date.