



Education South West

Board Meeting Agenda and minutes:

6pm Thursday 13th July 2023, Dartmouth Academy

Attendees: Matthew Shanks (MS), David Potter (DP), Kellie Knott (KK), Graham Austin (GA), Annelie Fearon (AF), Jenny Sutton (JS), Barrie Taylor (BT), Adrian Hines (AH)
In attendance: Stuart White (SW), Tracy Hannon (TH)
Apologies:
Notes:
Quorum: 50% of the total number of Non-Executive Directors (4, not including MS)

	Time	Agenda Item	Notes	Lead
ESW 466	18:00	Apologies, Declarations of interest		Clerk
ESW 467	18:05	1. Minutes of previous meeting 2. Matters arising ACTION 1: MS to present benchmarking data ACTION 2: MS to collate information about parent and staff surveys. ACTION 3: Executive to refresh strategic plan	Attached Attached Attached	Chair
ESW 468	18:15	Shared Services <ul style="list-style-type: none">Finance committee updateAny questions arising from the Shared Services report	GA gave feedback from previous finance meeting.	Chair of FC COO
ESW 469	18:30	Education Performance & Safeguarding <ul style="list-style-type: none">PSC Committee updateAny questions arising from the DoE report	DP gave feedback from previous PSC meeting	Chair of PSC DoE



	Time	Agenda Item	Notes	Lead
ESW 470	18:45	Strategic Direction <ul style="list-style-type: none">• Risk register overview• CEO report• Strategic Plan Review	Board reviewed strategic plan and risk register. In future RR will sit with finance and risk audit committee	CEO CEO CEO/DoE/COO
ESW 471	19:15	Governance <ul style="list-style-type: none">• School Admissions Policies• LGB (headlines/minutes)• Policies		Chair
ESW 472	19:25	AOB	KK will step away from Board for one year whilst seconded to DCC. GA will be chair and AH will be vice chair.	Chair
			Next Meeting: 6pm, Thursday 19th October Teams/Teign	