



Exeter Children's Federation

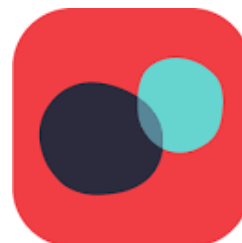
Headteacher: Ms Elise Redman

5th October 2022

Dear Parents/Carers

We are writing to let you know that Parent Consultations will take place on **Tuesday 18th and Wednesday 19th October** between 3.30 – 5.30pm, for all pupils from Foundation to Year 6. These consultations will take place face to face with your child's teacher in the school hall. Parents of SEND pupils will also be able to speak with Mr Westley the SENDCo.

The online booking system will be open from Friday 7th October at 7.00am until Friday 14th October at 7.00am to book a 10 minute appointment at a time convenient for you. To do this please log into your account at www.scopay.com or on the **ScoPay App** and select the Parents Evening tab.



It is important to make sure your contact details are up to date on the **SIMS Parent App**.

If you have not registered on ScoPay please contact the school office who will issue you with online access details.

If you require a translator, please also let the school office know and we will try and arrange this for you.

Yours sincerely

Ms Elise Redman
Headteacher