



Children Looked After Policy

Responsibility: Hayley Siddle (DSL) & Kirsten Hurford (Inclusion - AHT)

Governor: Katherine Gannon and Heather Jones

Date agreed: November 2022

Next review date: November 2023

This policy has been agreed by the governors on 9th November 2022

A signed copy is available in the school office

Introduction

At Lovelace Primary School we are committed to promoting the education of looked after children and previously looked after children. We understand that vulnerable students are best supported with high quality teaching and whole school awareness of trauma informed practice.

Lovelace Primary School has a Designated Teacher (Hayley Siddle) who is responsible for meeting the needs of this group of pupils. The post holder is a qualified teacher and is empowered to have whole school influence.

We also work closely with Kingston Virtual School in supporting the needs of our Looked After Children ([Achieving for Children - Home](#)) and children previously looked after ([AFC - Previously looked-after children - Home](#))

The Role of the Designated Teacher

- To act as an advocate for Children Looked After and Children Previously Looked After
- To champion an attachment aware school, promoting high quality, inclusive teaching.
- To ensure Lovelace Primary School comply with the Admissions Code to ensure priority for CLA and previously CLA
- To ensure that the educational achievement of each looked after child is monitored, tracked, promoted and where relevant accelerated
- To ensure Lovelace Primary School follow DfE Guidance on Exclusions for vulnerable children and understand the importance of school stability for this group.
- To have a good working knowledge of the SEND code of practice
- To track and monitor attendance of looked after children
- To ensure all staff are aware of the barriers for looked after children and understand the need for systems and strategies to support them e.g. pre and over learning, emotion coaching, safe place to be etc
- To liaise with other relevant professions in the network around the child. For example; social worker, foster carer, independent reviewing officer.
- To chair PEP meetings for all Looked After Children each term having gathered progress updates from across the staff.
- To advise on the most effective use of the Pupil Premium+ in liaison with relevant professionals in the PEP meeting e.g. reference to Education Endowment Foundation; Sutton Trust.
- To set learning based targets for pupils at PEP meetings and ensure these are implemented to a high standard and in time frame



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- To ensure that they are aware of children who are previously looked after, including those who have a Special Guardianship Order, to improve awareness of the vulnerability and needs of previously looked-after children. This should include promoting good practice, identifying and meeting their needs, and guidance on effective use of the PPG.
- To report to the Governing body (termly/annually) on the outcomes of Looked After Children.
- To attend Designated Teacher forum and training and disseminate this information to the wider school community and maintain a good knowledge of research recommendations for this group.

Roles and Responsibilities of all staff

- To ensure that looked after and previously looked after children are supported sensitively and confidentiality is maintained
- To be familiar with this policy and respond appropriately to requests for information to support the completion of PEPs and other documentation needed as part of review meetings
- To have high aspirations for the educational and personal achievement of looked after and previously looked after children with an aim to close the attainment gap between this group and their peers
- To attend Designated Teacher whole school training and apply techniques to include looked after and previously looked after children within the lessons and school community.

Roles and Responsibilities of the Governing Body

- To ensure the Governing Body has a named governor responsible for looked after children (Katherine Gannon)
- To be aware of how many Looked After Children are on roll at our school
- To ensure that there is a Designated Teacher for Looked After Children
- To support the Headteacher, Designated Teacher and other staff to ensure the needs of this group are met and that the school is an Attachment Aware, inclusive learning environment.
- Attend relevant training
- To review the effective implementation of this policy annually

Support for children and families

Pupil Premium is used in a variety of ways dependent on need. Some examples are:

- The Meadow – Schools nurture group
- Priority for extra-curricular clubs, including after school club
- Family Group
- Provision of ELSA support
- Reducing group sizes / ratios
- Providing specific learning interventions