



Holte School

Provider Access Policy

Lead member of staff:	Y. Sadique (AHT Vocational)
Legislation Status: (Statutory/Non-Statutory)	Statutory
Local Authority Model Policy or School Written Policy:	School Written policy
Required on school website:	Yes
Revision Date:	July 2025
Date Ratified by Full Governing Body:	
Signed by Chair of Governors:	

Holte School Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

- These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:
- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider.

We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist [1207 - meaningful encounters checklist 1.pdf](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Birmingham City Council
- ASK Apprenticeships
- NHS Birmingham & Solihull and Sandwell & West Birmingham
- BT
- RAF Careers

- Speakers for Schools
- Birmingham CEC
- Black Country CEC
- HSBC
- Job Centre Plus
- Michael Page Recruitment
- Smurfitt Kappa
- Civil Service
- Lendlease
- Balfour Beatty VINCI
- McCann Ericsson
- DHL
- Street League
- Aston Villa
- Sport for Life
- Nova Training
- Juniper Training
- Titan training
- University College Birmingham
- Sandwell College
- Walsall College
- BMET
- Cadbury College
- Dudley College of Technology
- Aston University
- Newman University
- Nottingham Trent University
- Derby University
- University of Bristol
- Keele University
- Wolverhampton University
- University of Staffordshire
- Durham University
- Norland University
- Cardiff Met University
- Worcester University

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area:

- Holte VI Form
- Joseph Chamberlain College
- Sandwell College
- University College Birmingham
- Nishkam VI Form
- Matthew Boulton College
- James Watt College
- South & City College

- Birmingham Metropolitan College
- King Edwards Aston
- King Edwards Handsworth
- Solihull College
- Aston Manor Academy VI Form
- Handsworth Wood Girls VI Form
- Aston University Engineering Academy

Last year our year 13 pupils moved to range of providers in the local area:

- University of Birmingham
- Aston University
- Coventry University
- University of Wolverhampton
- Birmingham City University
- Newman University
- Manchester Metropolitan
- University of Law

Management of provider access requests

Procedure

A provider wishing to request access should contact Ms Y Sadique, AHT Vocational Education: y.sadique@holte.bham.sch.uk or Mrs Lawson Broadhead, Careers Leader: c.lawson-broadhead@holte.bham.sch.uk

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme.

We also offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 7	SMSC Days Assemblies Parental Consultation Evening	SMSC Days Assemblies National Careers Week National Apprenticeship Week	SMSC Days Assemblies Parental Consultation Evening
Year 8	SMSC Days Assemblies Parental Consultation Evening	SMSC Days Assemblies National Careers Week National Apprenticeship Week	SMSC Days Assemblies
Year 9	SMSC Days Assemblies Parental Consultation Evening	SMSC Days Assemblies National Careers Week National Apprenticeship Week Pathways Assemblies Parental Consultation Evening	<i>No encounters – legislation requires encounters to take place by 28 February if in Year 9</i>

Year 10	SMSC Days Assemblies Parental Consultation Evening	SMSC Days Assemblies National Careers Week National Apprenticeship Week	SMSC Days Assemblies Parental Consultation Evening
Year 11	SMSC Days Assemblies Parental Consultation Evening	SMSC Days National Careers Week National Apprenticeship Week	<i>No encounters – legislation requires encounters to take place by 28 February if in Year 11 Confirmation of post-16 education and training destinations for all pupils</i>
Year 12	SMSC Days Assemblies Parental Consultation Evening	SMSC Days Assemblies National Careers Week National Apprenticeship Week	SMSC Days Assemblies Parental Consultation Evening
Year 13	SMSC Days Assemblies Parental Consultation Evening	SMSC Days Assemblies National Careers Week National Apprenticeship Week	<i>No encounters – legislation requires encounters to take place by 28 February if in year 13 Confirmation of post-18 education and training destinations for all pupils</i>

SMSC Days for the academic year 2025 – 2026:

Friday 17 October 2025

Friday 12 December 2025

Thursday 22 January 2026

Wednesday 04 March 2026

Tuesday 24 April 2026

Monday 15 June 2026

Monday 08 July 2026

Assemblies take place from 8.45 – 9.10.

Monday – Year 11

Tuesday – Year 10

Wednesday – Year 9

Thursday – Year 8

Friday – Year 7

National Apprenticeship Week 2026: 9th – 15th February 2026

National Careers Week 2026: 2nd – 8th March 2026

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception. Careers resources are available to all pupils at lunch and break times.

Complaints: Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk