

Maulden Lower School Board of Governor
Minutes of a Meeting held on Tuesday 16th September 2025 between 6.45pm and 19:35pm

Governors Present		Apologies		
Mrs K Dwyer	Head Teacher	Mrs T Simms	Co-opted Governor	
Mrs S Hillson	Assistant Head	Mr C Field	Co-opted Governor	
Mr R Bashforth	Parent Governor			
Mr K Ashby	Parent Governor			
Mr J Pestell (Chair)	Co-opted Governor			
Mr J Andrews	Co-opted Governor			
Mrs H Cohen	Staff Governor			
Also Present		Ms S Butcher	Clerk	
Governor attendance this meeting		67%		
Governor attendance averaged YTD		67%		
See appendix for individual Governor attendance				
	Action/Decision/Summary of discussion	Appx #	Action owned by	Action due by (date)
1.	Welcome All governors and guests present were welcomed.			
2.	To receive any apologies and to decide whether to give consent for absence No apologies received from TS. Apologies received from CF and accepted.			
3.	Confidentiality reminder and Code of Conduct. The Clerk reminded all present that matters discussed within the Governing Board meetings are confidential and of their corporate responsibility to the school. The Clerk requested that, once the Code of Conduct had been read, the governors sign and return the confirmation page.			
4.	Declarations of interest in any agenda items There were no declarations of interest in items on this evening's agenda. All governors were asked to complete and return the annual Declaration of interest form.			
5.	Appoint Chair Nominations were received. Mr J Pestell was elected by all present.			
6.	Corporate responsibility and strategic focus reminder The Chair reminded all present that the Governing Board are to have a strategic focus			
7.	To agree the order of business of this evenings meeting Order of business agreed.			
8.	Appoint Vice Chair Nominations were received. Mr R Bashforth was elected by all present.			
9.	Receive any correspondence No correspondence received.			
10.	To agree the minutes of previous meeting and to discuss any action points or matters arising not dealt with elsewhere on the agenda The minutes of 8 th July 2025 were agreed by all present			
Strategic Role				
11.	School Evaluation 2025, priorities going forward New Ofsted framework from November 2025. Next school Ofsted not due before April 2027. Head and Assistant Head will re-evaluate school under the new framework and will share with the Governing Board. The head teacher explained the 7 areas of the new Ofsted framework. Q – Is there training on the new framework? A – Yes, Central Beds and the unions are holding sessions, Head Teacher has been booked onto this.		KD/SH	Nov 2025

Signed.....

Dated.....

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	The head teacher informed the FGB of the school priorities for 2025/26: - Writing - Embedding phonics - Curriculum subject lead, 3 year monitoring programme to continue - Attendance - Whole school SEND audit and SEND development.			
12.	Board of Governor Vacancies 1 vacancy for an LA governor. 2 Co-opted Governor vacancies. Clerk to contacted CBC re LA governor vacancy Action - Vacancies to be advertised on school newsletter.		SBM	Oct 2025
13.	Governor Training Update All governors reminded if they wish to attend training it needs to be booked via the Clerk. Training information uploaded onto Governor Hub. Action – Skills matrix to be sent to new governors and those joined during 2024/25 Q – Is there training available to the Clerk? A – Yes, there are regular clerking update sessions run by Central Bedfordshire that the clerk attends		Clerk	Oct 2025
Accountability Role				
14.	Governor Monitoring Visits to School Visits to be arranged once link governors selected at next meeting.			
Other Board of Governors Business				
15.	Dates for upcoming meetings 07/10/2025 – FGB at Maulden Lower School 21/10/2025 – Pay Panel and FPP at Maulden Lower School 25/11/2025 – FGB virtual meeting			
16.	Statutory Policy Review i. Admissions Policy ii. Anti-bullying Policy iii. Asthma Friendly School Policy iv. Confidential Reporting Policy v.. Governors Allowances Policy vi. Pecuniary Interests Policy vii. Pupil Attendance Policy viii. Safeguarding & Child Protection Policy ix. SCR Policy x. Supporting Pupils with Medical Conditions Policy All Policies agreed with no changes.			
17.	Round Table Governor newsletter to go out between now and Christmas		Chair	Dec 2025
16.	Confirm date of next meeting: 07/10/2025 at 18.45 Maulden Lower Schol		ALL to note	

The meeting closed at 19:35

Appendix 1 – Individual Governor Attendance

Governor		% attendance
Mr C Field	Co-opted Governor	0
Mrs K Dwyer	Head Teacher	100
Mr J Pestell (Chair)	Co-opted Governor	100
Mrs T Simms	Co-opted Governor	0
Mr J Andrews	Co-opted Governor	100

Signed.....

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Mr R Bashforth	Parent Governor	100
Mr K Ashby	Parent Governor	100
Mrs S Hillson	Assistant Head	100
Mrs H Cohen	Staff Governor	100

Signed.....

Dated.....