

Wyborne Primary School

Charging Policy

March 2017

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Introduction

This charging policy has been compiled in line with DfE requirements and in accordance with S457 of the Education Act 1996.

The Governing Body recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' personal and social education. It aims to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils and as additional optional activities.

The Governing Body further recognises the contribution made by staff towards voluntary activities outside the normal teaching day and the various additional visits that are undertaken for the benefit of the pupils.

School trips and activities

All pupils will be eligible to go on educational visits, day trips and/or activities that take place during school hours, or which are part of the curriculum. Voluntary contributions will be sought to cover the cost of travel, insurance, admission and other charges. Voluntary contributions will also be requested to cover fees of education visitors, for example: speakers, theatre groups. Pupils will not be disadvantaged if a contribution is not made. However, it will be made clear from the onset that, without sufficient voluntary contributions, the trip/visit will be unable to proceed.

Residential visits

The governing Body reserves the right to make charges for residential trips that are not essential to the National Curriculum or statutory RE; a charge for board, lodging, transport and insurance will be made. Sensitive efforts may be made to support the residential costs to pupils, as far as possible where parents are, for example, in receipt of appropriate benefits. However, should the level of contribution fail to reach the required cost of the visit, the visit may have to be cancelled.

Use of transport by coach or bus

Small donations may be requested from parents/guardians for trips which are made by coach or bus.

Materials and textbooks

Textbooks are provided free of charge but, in some subjects, additional revision guides are available, for which a charge is made.

Parents/guardians may be asked to make a contribution towards the cost of items produced as a result of art, craft, design technology and cookery etc.

Music

The school levies charges in respect of individual and group music tuition if the teaching is not an essential part of the National Curriculum and where the provider, (eg Greenwich Music Service) charges the school. Parents/guardians are asked to sign a contract indicating their acceptance of the terms and conditions regarding extra curricular music lessons.

External coaches/trainers

Arrangements for payment are made between the coach and the parent/guardian by agreement.

Wilful damage/loss of property

A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) to cover the full cost of replacement or repair, or such lower cost as decided by the Headteacher.

A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party where the cost has been re-charged to the school.

The charge is to be the cost of replacement or repair, or such lower cost as decided by the Headteacher.

Lettings

The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. Finance governors may vary this rate at their discretion in cases where Wyborne pupils benefit from the activity taking place. Where these activities are undertaken as part of the Extended Schools/Out of Hours learning, this discretionary power is automatically delegated to the Headteacher.

No charge will be levied in respect of fundraising activities by the Parents & Friends of Wyborne.

Related Policies/documents

Health and Safety

Educational Visits Policy

Lettings

Governors Induction Policy

School Charging: Supplementary Information

Freedom of Information Policy