

EXCELLENT Keep it up!	96 - 100%	Celebrate your child's achievement Certificate given
Improvement needed before your child becomes a PA	90 - 95%	Attendance monitored, advice always available
Unsatisfactory Attendance MUST Improve	85 – 89%	Attendance will be closely monitored and statutory action advice will be sought
Serious cause for concern Attendance is very worrying	84% & below	Statutory action will be taken

There are **175 non-school days a year**. This gives families the opportunity to spend time together, go on holiday/days out and to attend routine medical appointments

If a medical appointment needs to be during school hours, you will need to provide school with an appointment card or letter

We do understand that there can be tricky times and so we offer our full support with any attendance issues ... keeping us in the loop is the key

If there are any problems, we will do everything we can to make attending school as simple as possible whilst ensuring your child is happy and reaches their full potential

Advice and support is always available

Lisa Shaw - Designated Safeguarding,
Pastoral and HR Lead

Maisie Nuttall - Attendance, Pastoral and
HR Administrator

Bridgelea Withington 0161 434 1548
Bridgelea Longsight 0161 272 8716

Bridgelea Primary School

Article 28: You have the right to a good quality education. You should be encouraged to go to school to the highest level you can



Attendance Leaflet

Information for Parents and Carers

2025/2026

At Bridgelea Primary School, we expect children to attend and be on time at school every day, as long as they are fit and healthy to do so.

Why is attendance so important?

- Regular school attendance is an important part of giving children the best possible start in life
- Poor attendance can affect children's ability to make and keep friendships; it is a vital part of growing up.
- Setting good attendance patterns from an early age, through primary school will also help your child later on in their life

Why is being on time so important?

- Gets your day off to a good start and puts you in a positive frame of mind
- Sets positive patterns for the future
- Leads to understanding that school is important and education is valuable
- Being late to school can have a big impact over the whole school year

When can an absence be authorised?

- Illness/Infectious illness
- Urgent medical or dental appointments
- Day of religious observance
- Exceptional special circumstances (Head Teachers discretion)
- Holidays which have been authorised by the Head Teacher
- When attendance is not a concern

When can an absence be unauthorised?

- When no reason is provided
- Minor illnesses
- Being tired
- Birthdays
- Shopping trips
- Holidays where permission has not been sought or when a child leaves earlier or returns later than agreed
- If your child's is identified as their attendance as being a cause for concern
- Sibling not in school
- Thinking it is an inset day

When your child is too ill to attend school? If your child is not well enough to attend school, we expect a Parent/Carer to contact school as soon as possible giving the reason for absence on **Tel: 0161 434 1548 WITHINGTON or Tel: 0161 272 8716 LONGSIGHT**

How can you do to help?

- Talk to your child about school
- Take a positive interest in your child's work and education
- Praise and encourage their achievements at school
- Keep updated by using Class Dojo and School Spider
- Use the apps and sites we have available to help your child learn such as, Purple Mash, My Number Sense, MYON Class teachers will have set activities on these websites pitched at your child's level

What the Law says ...

As a parent, ensuring your child's regular attendance at school is **your legal responsibility** and permitting absence from school without good reason is an offence and may result in a fixed penalty notice; this could lead to prosecution and a fine of up to £1000

What the Government says ...

Attendance figures of 90% and below are classed as 'persistent absentees'. In order for your child to reach their full potential, they must attend school for a minimum of 95% a year