



Education South West

Board Meeting Minutes

6pm Thursday 25 May 2023

Teign/Teams

Attendees: Matthew Shanks (MS), David Potter (DP), Kellie Knott (KK), Graham Austin (GA), Annelie Fearon (AF), Jenny Sutton (JS), Barrie Taylor (BT), Adrian Hines (AH)
In attendance: Stuart White (SW), Tracy Hannon (TH)
Apologies: Jenny Sutton (JS)
Notes: Tracy Hannon (TH)
Quorum: 50% of the total number of Non-Executive Directors (4, not including MS)

	Agenda Item
ESW 466	Apologies, Declarations of interest None were declared by Trustees.
ESW 467	Minutes of previous meeting & matters arising Minutes – MS to present re benchmarking data at the next meeting, carried forward TH explained action to improve consistency of attendance letters Trustees requested breakdown of exclusions/suspensions related to groups of pupils Trustees challenged - 'how do we know exclusions are proportionate' Alternative providers – an increase in number of schools 'working together to educate elsewhere' ACTION 1: MS to present benchmarking data at the next meeting
ESW 468	Shared Services? Finance Committee fed back key points from papers – renew with Francis Clark but a change of eyes to conduct the audit Can we get external auditor to do the internal audits Reduced deficit from that forecasted Trust Lead and Chair of Finance thanked SW for his work AH questioned around H&S Report – Wynstream 'gaps'. SW explained unravelling who has the information. PFI issue. ESW Compliance Officer to carry out essential risk



	assessments.AF asked how does taking on more challenging institutions how does this impact on Shared Services. SW not a capacity issue in the team, it's the PFI status.
EXW 469	Director of Education Report PSC Committee feedback – DP shared PSC findings Trustees challenged and would like further information about what parents and staff feel about their schools ACTION 2: MS agreed to ask the data team to collate information about parent and staff surveys.
ESW 470	Strategic Direction Risk Register – Trustees challenged why so many reds – MS talked through concerns, AH challenged around actions to mitigate. Discussion ensued. CEO Report – AH challenged around decision around Exmouth joining the Trust. MS explained the Management Partnership process and Exmouth exploring 4 Trusts before deciding upon ESW. AF questioned about skills audit grid. MS shared information around new Trustees. Strategic Plan Review – KK suggested action to refresh strategic plan ACTION 3: Executive to refresh strategic plan
ESW 471	Governance School Admissions Policies - ratified LGB (headlines/minutes) as already agreed at LGB and ratified by the executive team. Policies
ESW 472	AOB Chair thanked the exec for the clarity and succinctness of reports
	Meeting ended 20:16 Next Meeting: 6pm, 13 July 2023 Tour of Dartmouth 5pm