



## **POCKLINGTON CE (VC) INFANT SCHOOL**

### **Mobile Phone & Camera Use**

<b>Date Reviewed:</b>	2025
<b>Date Due for Review:</b>	2026
<b>Contact Officer:</b>	Headteacher
<b>Approved By:</b>	Governors

We are committed to ensuring the safeguarding of children in its care at all times. We recognise the importance of mobile phones in school, but are aware that casual or inappropriate use of mobile phones in the school could pose a risk to children.

The EYFS statutory framework document November 2024 (page 22 - 3.6) states that there is a requirement to cover the use of mobile phones and cameras in the setting in any policy regarding the safeguarding of children. This is also noted in Safeguarding Children and Protecting Professionals in EY Settings (February 2019).

This policy applies to all staff, parents, visitors and volunteers within our school, and covers both indoor and outdoor areas. Failure to adhere to this policy may result in disciplinary action.

#### **Staff personal mobile phones**

- Staff will not carry personal mobile phones while working.
- Staff may use their mobile phones during break / lunchtimes in an agreed area not used by children.
- A mobile phone will be taken on all school trips. This is in line with the statutory framework for the Early Years Foundation Stage, which states that providers should take contact telephone numbers and a mobile phone on outings.

#### **Children**

Children are not allowed to bring mobile phones into school.

#### **Visitors and parents/carers**

The school will display a notice advising visitors and parents/carers throughout the

school that mobile phones are not to be used in the school. If a visitor or parent/carer is seen using their mobile phone, they will be asked to switch this off. If parents/carers wish to use their phone they will be advised to use this away from school premises.

### **Photographic and video images**

It is good practice at times to record photographic and video images of pupils, or to allow pupils to record images of each other to assist teaching and learning, or to celebrate achievement. There is, however, potential for images of children to be misused.

Employees should therefore adhere to the following code:

- only record images when there is a justifiable need;
- ensure that parents/pupils understand the reason for the recording of the images and how the images will be used and stored;
- ensure that all images recorded are available for scrutiny;
- on admission to the school, parents give consent that images and recordings of their children can be used for legitimate reasons;
- school iPads are the agreed medium for staff to take photographs on and stored in a password protected way.