What to do if you have a welfare concern in Sacred Heart School

Why are you concerned?

For example:

Disclosure

- Child's appearance – may include unexplained marks/ injuries as well as dress
- Behaviour change
- Witnessed concerning behaviour

Immediately record your concerns

- Follow the schools procedure
  - Reassure the child
  - Clarify concerns if necessary (**TED**: **T**ell, **E**xplain, **D**escribe)
  - Use child's own words
  - Sign and date your records
  - Seek support for yourself if required from DSL

Inform the Designated Safeguarding Lead (D. Wright, S. Morahan, C. Stockwell)

Designated Safeguarding Lead

- Consider if child is at immediate risk of harm e.g. unsafe to go home
- Access the LA Threshold document and procedures: London Safeguarding Children Procedures.
- Refer to other agencies as appropriate e.g. Stronger Families Hub - Information for professionals - Hillingdon Council
- If unsure then consult with Nicole Diamond CP Lead for schools ndiamond@hillingdon.gov.uk

If you are unhappy with the response

Staff:

- Seek advice from the Headteachers
- Follow Whistleblowing Procedures

Pupils and Parents:

- Follow school complaints procedures

Record decision making and action taken in the child's child protection/safeguarding file

What you are Monitoring e.g., behaviour trends, appearance etc.

- How long you will monitor.
- Where, how and whom you will feedback and how you will record.

Review and Re-refer (if necessary)