



ignite

Excellence without compromise

Writing

Who are the key staff?

Vikki Hodges (EYFS/KS1), Michelle Barlow (KS2), Clare Walls (Curriculum Coach)

What are the expectations for planning? Is there a set format?

Writing is planned using the school format each week and stored on the T drive in the year group folder. The planning should show each part of the writing cycle including the hook, the planning of writing, independent writing and the editing process. Differentiation is clearly visible.

What are the expectations for assessment? When are assessments due?

Writing is assessed by the teacher against the writing assessment standards and writing targets for each year group termly and recorded on the MAGS. Writing targets can be highlighted as achieved after each Royal Write. Moderation of writing also takes place termly to ensure consistency.

What are the expectations for marking?

* Royal Writes can be completed within a 2-week cycle but more in-depth pieces are likely to take longer. All content and a variety of genres for the year group must be covered. The drafts are marked using the Royal Writing highlights in the planning or English books.

* **Highlighters**

Green= Green for Growth – highlighting areas for improvement.

Don't go overboard! Pick out the key elements that will improve the writing further once addressed.

Yellow= Going for Gold – highlighting positive features of the writing.

Don't go overboard! Pick out the key successes.

* **Fix it Time** – Dedicated 1:1 writing consultations during the drafting process allow for pupils to respond to their writing.

* **Purple Pens of Progress** – Pupils are expected to use their purple pen to respond to their verbal feedback and any green highlighting (green for growth). You should expect to see your pupils engaging and responding fully with their writing. You will need to model this to begin with.

* **Feedback posters/marketing codes** – Display these in your rooms and familiarise the children with the marking symbols that you will be using in their writing so that they understand what the marks mean. A copy of the feedback poster should be put into writing books. **(Currently being reviewed)**

* Use success criteria to drive peer and self-evaluation.

* Verbal, live, in-the-moment feedback also plays a crucial part of the process.

Are there any resources that are expected to be used? Where can these be found?

Royal Write books – these will be handed up each year. Year 6 will be given a new Royal Write book for their final year.

Green & Yellow highlighters and Purple Pens – Miss Fuller

Please list any useful resources below.

Vocab Ninja – word of the day
Letterjoin
Literacy Shed Plus - each assistant head lead has a log in for their phase
Once Upon A Story – images to inspire
T4W strategies
Boxing clever bags and sentence types
Pobble 365
Spelling Frame
Clicker 6
Talking postcards
Sentence strips
The Write Stuff CPD videos on the T Drive

Where, in the school can physical resources be found?

Any physical resources will be stored in Vikki or Michelle's classroom.

How often should the subject be taught?

*Writing should be taught every day during the timetabled English lesson. There will be some exceptions with other events happening in any given week. This includes speaking and listening, planning, demonstration writing, independent writing, editing and grammar taught in context.

*Royal Write to take place every two weeks – longer if it is a more detailed piece.

*2 x 20 minute spelling lessons per week outside of the main daily English lesson.

*Handwriting should be taught once a week as a minimum. However there is a specific focus in Year 1 with the expectation it is taught daily for 10 minutes to embed the pre cursive Letterjoin style. 10 minutes every day. (See attached timetable)

Where, on the T-drive or website can online resources be found?

All resources can be found on the T drive in individual year group English folders and general resources can be found in the Writing Folder on the English section of the website in the Curriculum folder.

Is there anything else that should be included?

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Timetable Challenge

1 hour

Daily English Lesson
Focus: Writing
(S and L, Drama, Grammar, Shared Write, Independent Write etc)

Daily Reading Teaching
Guided Reading using SPHERIC

30 mins

20 mins

Daily Phonics Teaching
(EYFS and KS1)

2 x Spelling Session
• Teach
• Review - dictation

2 x
20 mins

10 mins

Daily Reading
Class Reader

1 x Handwriting
(Except Year 1 - 10 mins a day)

15 mins