



POCKLINGTON CE (VC) INFANT SCHOOL

Missing Child Policy

Date Reviewed:	2023
Date Due for Review:	2025
Contact Officer:	EYFS Lead
Approved By:	Governors

We take the safeguarding of children extremely seriously. We take every step to ensure children are kept safe and secure at all times.

- Children are taught the importance of staying safe
- Children know what to do if they find themselves lost
- Children are counted at each transition point
- Children are aware of external boundaries
- Secure fencing around outdoor perimeter

In the event of a child being missing:

- Immediately make a search of the surrounding area
- Phone call to office alerting DSL
- All external doors checked secure
- Staff released to search
- Description of child circulated around the building
- Lost child returned to class and rest of staff informed
- Parent's informed at end of day

If child is not found in school

- 999 call
- Parents/carers informed as soon as reasonably practically possible.