

TERMS OF REFERENCE

Personal Development

Link Governor Role



Education South West Local Governing Body

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| Approved By: | Full Governing Board |
| Date Approved: | September 2025 |
| Appointed Governor: | <i>Tbc</i> |
| Cycle Review: | Annually |
| Date of Next Review: | September 2026 |

1. Summary of Role

The Personal Development Link Governor is responsible for monitoring how the school is ensuring children's personal development is fostered and supported. You will work closely with the Personal Development Lead at the school to ensure that pupils have access to a wide, rich set of experiences. Opportunities for pupils to develop their talents and interests are of exceptional quality.

The time commitments required to deliver this role during the school year are:

- Attendance at Full Governing Board Meetings each half term
- 2 x Link Monitoring Meeting and associated reporting to LGB (twice across the year including Governor Engagement Day)

2. Operating Strategically

The Personal Development Link Governors will ensure that they operate strategically. Link governors should not involve themselves in day-to-day management of the school or carry out staff roles on an unpaid basis.

3. Development and Training

Link governors will ensure they undertake all appropriate training to fully understand and deliver their role, including where possible and appropriate joining relevant staff training.

4. Monitoring

Establish a focus for each visit

This will be linked to the School Improvement Plan (SIP). You will need to monitor how subject leaders and the Headteacher are working to achieve the objective.

Key things your monitoring visits might focus on

- 11 by 11 – how well is it being established? What are the barriers?
- Opportunities for children – after school provision, clubs, sporting fixtures
- Engagement from all groups – girls/ boys/ SEND/ PP
- Pupil and parent engagement in wider curriculum opportunities
- Pupil Voice
- Meet with the school council / leadership groups
- Understand how the school is developing leadership opportunities for children

Your role may also include making community links to help further the personal development opportunities for children at the school. Liaise with local groups, explore funding options, speak to potential volunteers who may have a skill to share.