



Summer Fayre at Redbridge Primary School

5th July 2024 3.15pm - 6.30pm

Friends of Redbridge Primary School are excited to start firming up plans for our upcoming Summer Fayre, scheduled to take place afterschool on Friday 5th July 2024.

We are asking all families for the following support which will help ensure the success of the Summer Fayre;

- If you are able to donate items for **Prizes**, please bring your contribution to the school office. We are specifically looking for toys in good condition, especially cuddly toys.
- Along with this, if possible, please donate items for the **Rainbow Raffle** as per the colours of your child's allocated Dojo. For this we would be grateful for Items such as gift sets unwanted (but unused), perfumes, crisps, chocolates (boxes and multi packs), multipacks of drinks, sweets, cakes, biscuits, and toys in good condition.
- If you own a business or know of any local business willing to donate new products or services, please get them to contact the school. We are grateful for any help and support we can get.
- **Finally** If you are able to volunteer and lend a helping hand, either by supporting behind the scenes or manning a stall or a game on the day please speak to a member of the FORPs team or email friendsofrps@hotmail.com.

In addition, we are now seeking vendors to host exciting stalls and entertainment for our children and families to enjoy.

- If you would like to rent a stall space please complete the application form provided at the end of this letter. A copy of this should be emailed directly to FORPs at friendsofrps@hotmail.com
- Applications must be made by the deadline of **26th June 2024** to be considered for the Summer Fayre.
- Once your application has been completed, you will be contacted to confirm your place.
- ***Please be aware there will be a £30 non-refundable rental fee and all stalls will be outside.***
- *Any vendors wishing to run a stall, with all profits being donated to school, are exempt from the pitch fee.*
- *Successful stall applicants must agree to the school code of conduct and term and conditions (to be sent once application is received).*

Very best wishes,

The FORPS (Friends of Redbridge Primary School) Committee



Summer Fayre Stall Application form 2024



Pitch/ Stall holders name:

Business Name:

Address:

Contact number:

Email Address:

Do you have public liability insurance (compulsory)? YES/ NO

Do you require electricity for you stall? Yes/No

If yes will you be providing your own via a generator? Yes / No

Description of products or activity on your stall & any other requirements needed:

Price range of products/activities

Minimum £

Highest £

What method of payment do you accept? Cash ☐ Card ☐

Stall Fee

☐ £30

☐ £0 (I will be donating all my profits to the school)

☐ Other (if requiring electricity/any other requirements, fee to be discussed separately)

Thank you for your time and support in making our Summer Fayre a success.

Please note, a completed application form is not a confirmed booking. We will be in contact if your application has been successful with payment details. Deadline for stall applications is **26th June 2024** with the deadline for payment on **28th June 2024**.

Declaration

I have provided accurate information relevant to this application and agree to abide by the Schools terms and conditions and any further instruction from the school leadership team.

Signature: Date:.....