

North Durham Academy considers the privacy of its users to be a serious issue. Please read the following to learn more about our privacy policy. North Durham Academy is a business based in the United Kingdom. Our web site is located at <http://www.northdurhamacademy.co.uk>.

## **WHAT THIS PRIVACY POLICY COVERS**

This policy covers how North Durham Academy treats personal information that North Durham Academy collects and receives, including information to your past use of our website. Personal information, is information about you that is personally identifiable like your name, address, email address or phone number, and that is not otherwise publicly available.

This policy does not apply to the practices of companies that we do not own or control, or to people that we do not employ or manage.

## **INFORMATION COLLECTION AND USE**

### **General**

North Durham Academy collects personal information whenever a user chooses to contact us via the web form within the contact us section. When contacting us using this method we ask for information such as your name, e-mail address and telephone number. North Durham Academy automatically receives and records information on our server logs from your browser, including your IP address, North Durham Academy cookie information, and the page you request.

We use information for the following general purposes: to customise the content you see, fulfill your requests and for technical web site administration purposes.

## **INFORMATION SHARING AND DISCLOSURE**

We do not rent, sell or share personal information about you with other people or non-affiliated companies except to provide products or services you've requested, when we have your permission. We will use reasonable efforts to ensure that your personal data is not disclosed to regional/national institutions and authorities, unless required by law or other regulations.

## **CHANGES TO THIS PRIVACY POLICY**

We may update this policy. We will notify you about significant changes in the way we treat personal information by placing a prominent notice on our web site.

## **PRIVACY SUPPORT AND CONTACT INFORMATION**

If you have any questions or suggestions, please contact us using the online form provided.