

# CENTRAL PARK PRIMARY SCHOOL

## DROP OFF AND COLLECTION INSTRUCTIONS



### KS1 and 7M Children only

8:30-8:50. DROP OFF ONLY (NO PARENTS IN THE PLAYGROUND).

SCHOOL START 8:45

In the morning please **drop off** children from either of the KS1 gates either on **Loxford Avenue or Dickens Road**. **Parents are asked not to enter the playground at these times**. There will be an SLT member at each gate. Children will go to their lines and will be monitored by school staff. Gates will be closed promptly at **8:50**. From then on children need to go to the office.

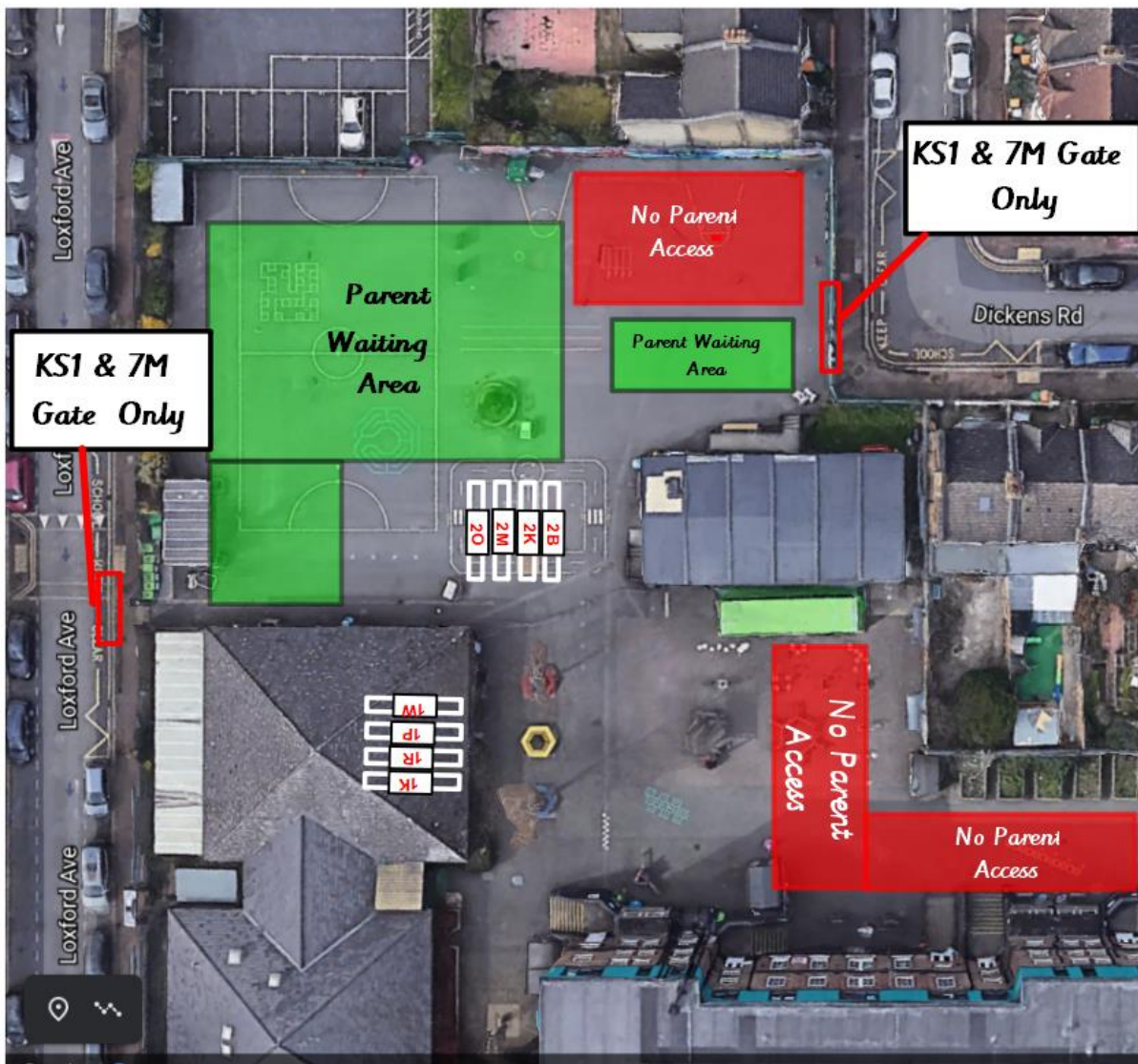
3:15pm Collection. (PARENTS WELCOME IN PLAYGROUND WAITING AREA. PLEASE SEE MAP).

Parents are now invited to come into the playground to collect their children to ease congestion in the street. Please note on the map where parents are being asked to stand and where your child's class will be located. Please notice that there are red areas that parents are not permitted to go through during collection time. If you have a child in KS1 and KS2 please collect via the road and not through the playground. ALL red areas must be kept clear. Gates will be closed promptly at 3:30pm.

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### KS1 and 7M Map



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### KS2 Children Only

8:30-8:50. DROP OFF ONLY (NO PARENTS IN THE PLAYGROUND).

SCHOOL START 8:45

In the morning please **drop off** children from either of the KS2 gates either on **Thackeray Rd or Central Park Road**. Whichever gate is easier for drop off can be used in the KS2 Playground.

**Parents are asked not to enter the playground at these times.** There will be an SLT member at each gate. Children will go to their lines and will be monitored by school staff. Gates will be closed promptly at 8:50. From then on children need to go to the office.

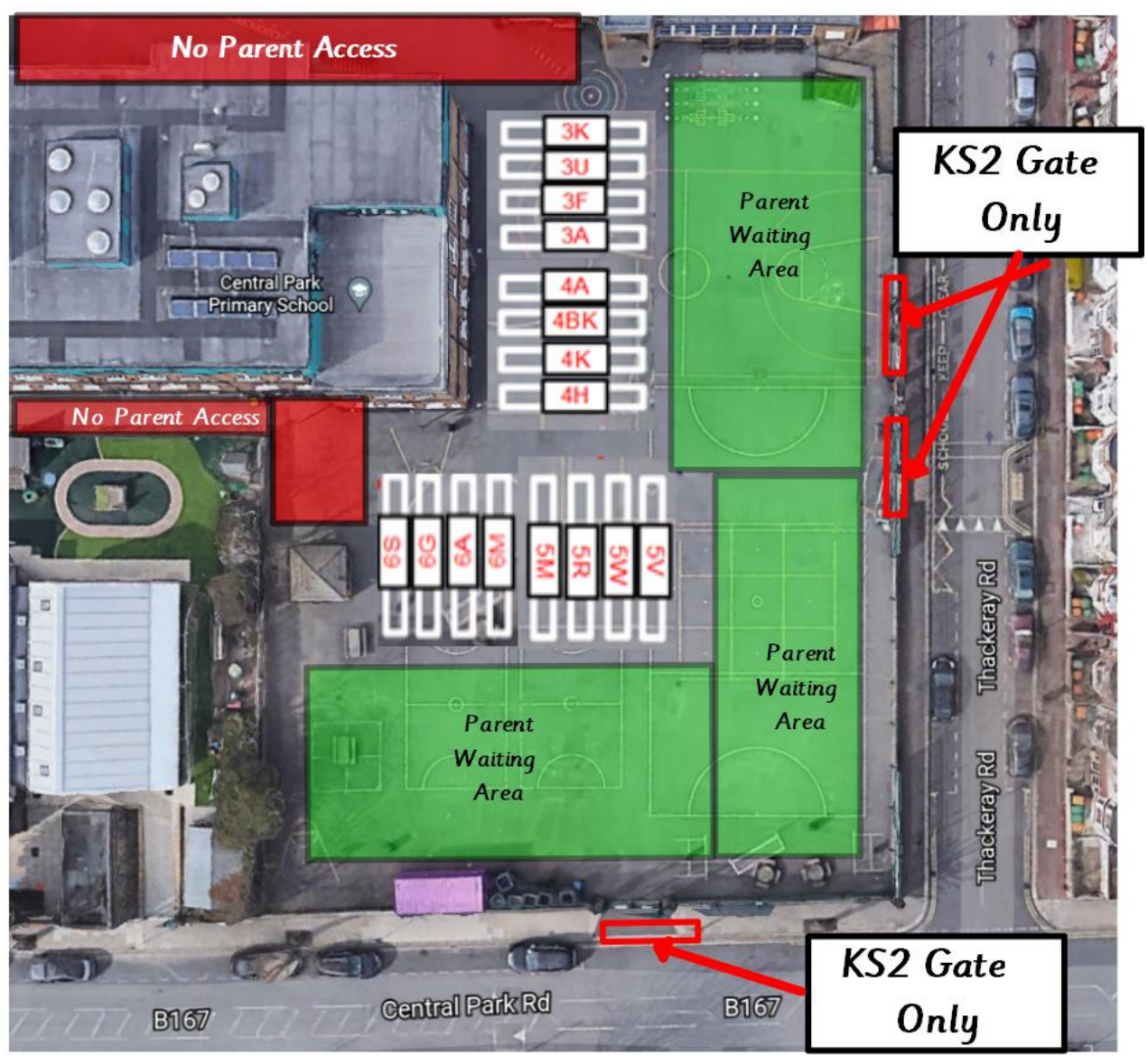
3:15 Collection. (PARENTS WELCOME IN PLAYGROUND WAITING AREA. PLEASE SEE MAP).

Parents are now invited to come into the playground to collect their children. Please note on the map where parents are being asked to stand and where your child's class will be located. Please notice that there are red areas that parents are not permitted to go through during the collection time. If you have a child in KS1 and KS2 please collect via the road and not through the playground. ALL red areas must be kept clear. Gates will be closed promptly at 3:30pm.

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### KS2 Map



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### FAQ

Where do I wait for my child?	Look at the map to see where your child's class is and wait in the green area near there.
Can I go up to my child and collect?	Please do not go along or behind the line to collect your child. Inform the teacher you are there and they will send them to you.
Can I walk from one playground to the other as I have children in KS1 and KS2	No we would like parents to go to the other playground via the road. You are now able to go in any of the Key stage gates. Parents are not to go across the playgrounds
What time does school start in the morning?	School starts at 8:45am
Can I come into the playground during drop off time?	We ask all parents not to enter the playground during the morning drop off time. This is to ease congestion and to ensure children are in classes promptly.
What if I want to talk to my child's teacher before school?	Ask an SLT member at the gate and if the teacher is available we will bring them over to you.
What if I want to talk to my child's teacher after school?	By all means approach the class teacher and they will either talk to you then or arrange a better time that suits you both.
What should I do if it is raining in the morning?	During drop off, if it is heavy rain then children will go straight in. It will still be drop off only.
What should I do if it is raining during collection?	Please send your children in with suitable attire and an umbrella. If it is raining please vacate the playground as soon as you have your child.
Can I wait in my car to have my child sent to me	No. This is not permitted under any circumstance. You must now come into the playground. Your child will not be sent out the gates without an adult accompanying them.
What if my child walks home alone?	If your child is in Year 5 or 6 and walks home alone and has permission to do so, this will continue as before.
My child is in Year 3 or 4. Can they walk home alone?	This is not permitted.
Can my older child collect a younger sibling?	If a child is in <b>Year 3, 4 5 or 6</b> they can be collected by someone who is <b>16 or older</b> . If they are in <b>Year 2 or below</b> they must be collected by someone who is <b>18 or older</b> .
Can I bring my child to school on an electric scooter?	No child should be brought to school on an electric scooter. These are not safe for children to be riding on and in most cases, illegal. You will be approached if this happens.

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<p>Can I wait in the playground if I have there is a parent workshop?</p>	<p>We ask that all parent workshops either enter through the hub gate or front office dependent on where the training is taking place. Please see your provider.</p>
<p>Can I park in front of the gates?</p>	<p>If there are yellow zigzag lines this is illegal to park on for the safety of children during school times.          If it is in front of the large double gates on Central Park Road this also needs to be clear as it is an emergency access point. For the safety of children please do not park there.</p>
<p>Can I stop in the middle of the road and run in to collect as it is hard to find a parking space.</p>	<p>Cars are not supposed to block roads for obvious reasons. Please do not do this as it is not safe and we need to be protecting the children leaving and entering the school as well as supporting our local area by keeping roads clear. Ideally collection and drop off is best by foot if you are local and able to.</p>
<p>If my child has additional needs what support can I be given at these times?</p>	<p>Please liaise with a member of SLT and we will support where we can to ensure the best outcome for your child.</p>
<p>Can I send someone else pick my child up?</p>	<p>Unless the school has been notified beforehand children will not be sent off with anyone other than the named adults. Please call the office if there are any changes for that day. Ideally speak in person would be better.</p>