



# Leicestershire's Local Offer template for educational settings



Regulation 3 Special Educational Needs and Disability (Information) Regulations (2014)

School/College Name:

Address:

Telephone Number:

Name of Head teacher/Principal:

Head teacher/Principal's contact details:

Website address:

Facebook account details:

Twitter Feed details:

School/College Specialism:

Age Range of students (start and finish) to include Post 14 onwards where relevant):

Date of Last Inspection:

Outcome of last inspection:

Does school/college have a specialist designated unit /  
additional learning support department?

Yes ☐ No ☐

Total number of students with special educational needs at college/setting :

Total number of students receiving additional learning support:

1. The kinds of special educational needs for which provision is made  
at  school/college

**2. Information about**   
**policies for the identification and assessment of pupils with  
special educational needs.**

**3. Information about insert name of college/setting policies for making provision for pupils with special educational needs whether or not pupils have Education Health and Care (EHC) Plans, including:**

(a) How  college/setting evaluates the effectiveness of its provision for such pupils

(b)  college/setting The setting's arrangements for assessing and reviewing the progress of pupils with special educational needs

(c)  college/setting approach to  
teaching pupils with special educational needs

(d) How  college/setting will adapt the curriculum and learning environment for pupils with special educational needs

(e) How  college/setting will provide additional support for learning that is available to pupils with special educational needs



(f) Activities that are available for pupils with special educational needs in addition to those available in accordance with the curriculum

(g) Support that is available for improving the emotional and social development of pupils with special educational needs.

**4. The name of and contact details of SEN co-ordinator / Manager of Special Educational Needs or Disabilities (SEND) / Additional Learning Support Department**

**5. Information about the expertise and training of staff in relation to children and young people with special educational needs and about how specialist expertise will be secured.**

**6. Information about how equipment and facilities to support children and young people with special educational needs will be secured.**

- 7. The arrangements for consulting parents/carers of children with special educational needs about, and involving such parents/carers in, the education of their child.**

**8. The arrangements for consulting young people with special educational needs about, and involving them in, their education.**

**9. Any arrangements made by the governing body or the proprietor relating to the treatment of complaints from parents and carers of pupils with special educational needs concerning the provision made at the setting.**



- 10. How the governing body involves other bodies, including health and social services bodies, local authority support services and voluntary organisations, in meeting the needs of pupils with special educational needs and in supporting the families of such pupils**

- 11. The contact details of support services for the parents and carers of pupils with special educational needs, including those for arrangements made in accordance with clause 32.**

- 12. The setting's arrangements for supporting pupils with special educational needs in transferring between phases of education or in preparing for adulthood and independent living.**

**13. Information on school/college contribution to the publication of the local authority's local offer**

