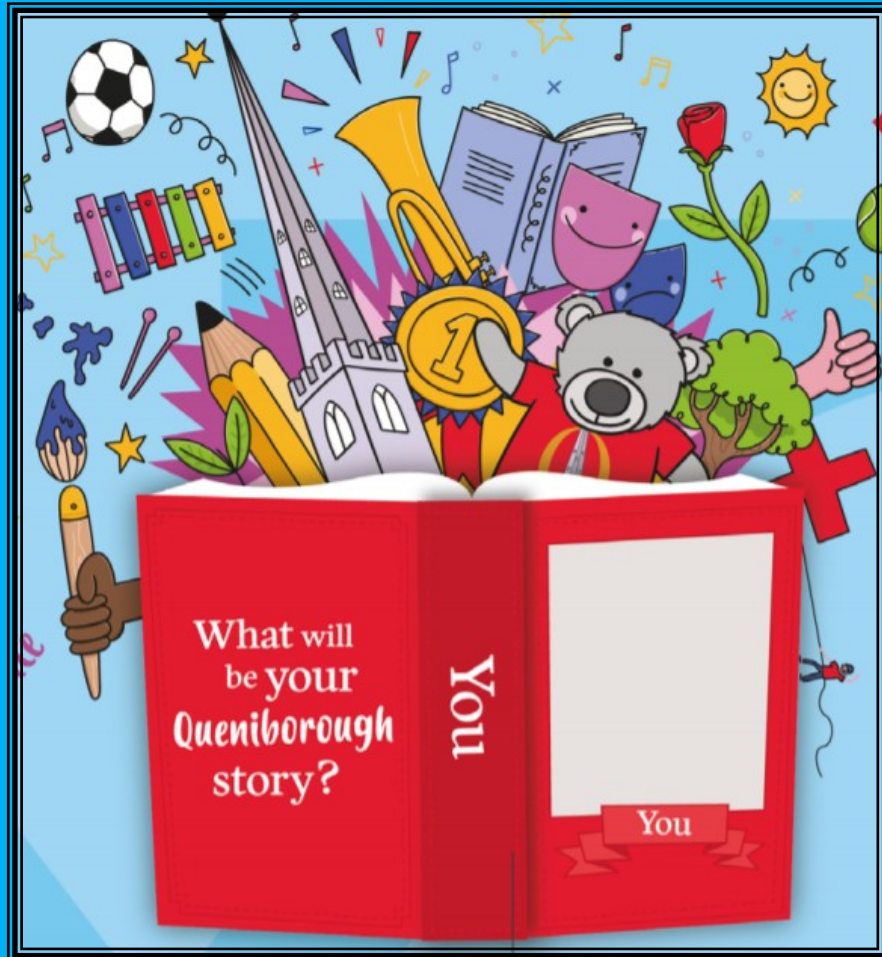


Queniborough C.E. Primary School



"A little school with a big heart!"

Prospectus 2023—2024

A Letter from the Headteacher

Dear Parent / Carer,

As Head teacher of Queniborough CE Primary School, I am pleased to welcome you to our incredible school. We have a strong focus on high aspirations, and resilience. We work hard and aspire for excellence in all we do. Our pupils enjoy the many inspirational opportunities on offer in our caring, family environment. Our pupils are exceptionally well-behaved, kind, helpful and supportive of each other. They are proud to be part of our school family. Our extremely committed team, in partnership with our parents and effective governing body, work in unity to maximise the outcomes and experiences for our children.



We believe that children gain most from their education when the school and parents work together in partnership, for the benefit of the child. We work hard to involve parents as fully as possible. We like parents to have a real day to day working knowledge of the school and welcome them at any time.

Our hope is to develop each child's potential, whatever it may be, to its fullest and to help them become self-confident, independent learners with a responsible and mature outlook on life. We also strive to enable our children to become good citizens in a constantly changing world through our ethos based on the school's strong Christian foundation.

We endeavour to develop a love for learning and to teach children to think for themselves, giving children the best chance of succeeding in the 21st Century. The basic skills are as vital as they have ever been and will remain the foundation of everything we do and we have invested heavily in providing our children with technology with which to extend and develop their work. Our curriculum is designed to be challenging and aspirational, to ensure that pupils fulfil their potential and are enthused by learning. The success of our approach is evident in the high academic results we achieve each year. As well as learning opportunities we do our best to give children as much opportunity as possible to experience sporting, musical and artistic activities.

I would be delighted to show you around the school during a normal working day and to answer any questions you might wish to ask. You are welcome to bring your child with you on this visit. Please telephone the school office if you would like to make an appointment.

I look forward to meeting you!
Yours sincerely,

Elizabeth Hallam

Elizabeth Hallam
Headteacher



Queniborough School

is a Church of England primary school and was founded in 1847.
We gained 'Academy' status in November 2012.

The original National School building is in the village centre
and now houses our swimming pool.

The present school was built between 1953 and 1966, in four major phases.
It has been developed and improved constantly over recent years.

We have seven classrooms, an attractive hall, a kitchen,
a computer suite, a cookery area, a staffroom and offices.
We have several small areas for individual and small group work.

Outside we have two tarmac playgrounds, an attractive variety of flowerbeds and trees,
a good sized playing field, a forest school area, a daily mile track, an extensive Trim Trail and
fitness equipment. We also have access to the adjacent King George V Field.



The Queniborough Ethos & Vision

"To act justly, love mercy and walk humbly with your God" Micah ch. 6 v. 8

We want to be a family where all members of the school community feel inspired, listened to and value their achievements. We strongly believe in the education of the 'whole child' and are constantly looking for innovative ways to make the curriculum exciting for our pupils. We consider relationships to be paramount in motivating our children, staff, parents, governors and community and thus work collectively to provide the best quality education, environment and opportunities to grow together. The school is closely linked with St Mary's Church in the village and we have embedded the concern and caring attributes based on our Christian ethos in school. We value all areas of learning and human achievement. We recognise the impact that ICT will have on the society of tomorrow and seek to ensure that children and staff have access to the best available opportunities and resources.

We consider it our responsibility to maintain an orderly yet happy and purposeful learning environment, which will challenge, motivate and support the children in our care. We will work hard to foster a desire for learning in each child by giving them a positive and inspirational educational climate in which they can experience enjoyment and success. Our children are given the learning opportunities to become competent in basic skills and are offered the experiences to apply these in a variety of stimulating and challenging contexts. We would like our children to have an inbuilt confidence, enthusiasm and a genuine awareness of humanity and the wider world. We want our children to leave us as well balanced, considerate and thoughtful human beings.

Tours of the School

Parents are very welcome to look around the school during a normal working day.

We encourage you to come and visit the school!

Please telephone the school office to make an appointment.

Mrs Hallam will be pleased to meet you, show you round
and answer any questions you may wish to ask.

Class Organisation

Our classes are organised in age-related
(one year per class), mixed ability groups.

Each year group is kept together in one class.

Class Sizes

Our hope and aim is to keep all of our classes
below 30 pupils during the coming year.

There are 7 classes.

The school employs a range of staff to support
children in a variety of different and innovative
ways.

The beginning and end of the day

We operate a 'Drop and Go' system from 8:30am to 8:40am.

Members of staff will be on duty at the school gates and you will not need to wait with your
child on site.

Children in Years 1,2, and 5 will use Gate A (Queniborough Road Gate) and wait on the Play-
ground on the Queniborough Road side of the school.

Children in Years 3 and 4 will use Gate B (Coppice Lane) and enter the playground on the side
of the building nearest to the park.

Year 6 children can use Gate B and wait in the area outside the classroom door.

The whistle will go at 8.40am.

At the end of the day children will be dismissed from their classroom outside doors. Children in
Foundation Stage up to Year 4 will only be permitted to go with somebody aged 17 or over who is
known to the school. We ask that parents inform the school if someone different will be
collecting their child.

School Hours & Holiday Dates

The school day runs from 8.40 a.m. to 12.00 p.m. and 1.00 p.m. to 3.20 p.m.
(Children come into school promptly at 8.40am)

When the morning break and the daily Act of Collective Worship are excluded, this leaves approx
25.25 hours per week of curriculum time.

Holiday dates and our termly diary are available on the school website.

SIAMS INSPECTION

Church of England schools have an additional inspection as well as being inspected by OFSTED. Our last 'Statutory Inspection of Anglican and Methodist Schools' was in May 2016 when the school was given an '**Outstanding**' rating.

Some comments from the report:

- *The depth of the school's Christian character enriches the lives of pupils and staff alike so that they all feel valued, supported and inspired to be the best that they can be.*
- *The school's Christian values are deeply embedded in all aspects of school life and all members of the school community consistently talk about the impact that each value has on their daily lives.*



Admission Policies

All children normally now start school in the September before their 5th birthday at Queniborough School.

Occasionally, some children start on a part-time basis but this must be done in consultation with the school and the class teacher.

Admission Criteria

The allocation of school places in our school is the responsibility of the Local Authority.

All parents must complete the online admissions form at
<https://www.leicestershire.gov.uk/education-and-children/schools-colleges-and-academies/school-admissions/apply-for-a-primary-school-place>

Our Admissions Criteria can be found in our Admissions Policy on the school website

You will not be formally offered a place until the term before your child is due to start, however early you apply.

We do ask that you visit your local school before requesting a place with us.
At present, about 50% of our children come from out of the catchment area.

Our Admission Number is 30.

This is the maximum number of children we will normally admit in any single year group.
Children moving into the catchment area are not guaranteed a place if the year group is full.

Home Circumstances

When your child is first registered we note certain information which could be useful to us during your child's school life.

It is vital that this information is kept up to date.

Home Address
Emergency and alternative telephone/ mobile numbers
Doctor's name and surgery
Medical conditions requiring special attention or treatment
Family circumstances which might affect the child in school

The school operates a Weduc app and a text and e-mailing messaging system to parents for non-urgent matters and for information sharing.

The school is compliant with GDPR
Please see our GDPR section on the school website.

Safety Matters

The health and safety of every child in the school is the overriding concern of all members of staff.

Road Safety is a regular part of each class' annual programme.
Cycle Safety sessions are usually run each year, for older children.

Parents are strongly requested to observe the following guidelines.

Road Safety

1. Please instruct your child to cross Main Street / Queniborough Road by the school pedestrian gate and nowhere else when walking to and from school. If no Crossing Patrol is on duty, it is your responsibility to ensure that your child crosses the road safely.

2. Children may only cycle to school if accompanied by an adult or after passing the Bikeability Assessment.

3. Pedestrian access can only be gained from the side gate on Queniborough Road at the beginning and end of the day.

We want to discourage you from driving to school :



Parents in cars are asked to park away from the school and walk the final distance. Parking is available at the Village Hall.

Never turn into or park on Coppice Lane between the school gates and the main road.
This road is regularly used by large farm machinery, which could easily damage your car and, more importantly,

You could obstruct emergency vehicles.

Please don't park across any driveways or obstruct anyone's garage access.

The police and our local 'beat bobby' support the school with any parking issues.

School Security

We have a number of security systems in place to protect your child/ren and the school's property.

The Front Entrance is the only entry door used during the day.

This door is monitored by a secure entry system.

To gain access, press the button and identify yourself to the office.

All visitors must sign in at the office.

Our Alarm System is linked directly to a central monitoring location.

Safeguarding Children

Queniborough C.E. Primary School regards the protection of children as being of the utmost importance. Our Child Protection Policy and other related policies are available on our website or on request from the school office.

Please see Mrs. Hallam immediately if you have any concerns or questions regarding child protection.

Mobile Phones



Please don't allow children to bring mobile phones into school.

There is no need for them.

They are easily lost or damaged.

They can be a major distraction during lessons.

In emergencies, children are allowed to use the school telephones.

Year 5 and 6 pupils are allowed to have a mobile phone if walking to school by themselves. These must be handed to their class teacher on arrival and collected at the end of the day.

Communication

We believe that good communication is vital for our children to succeed. We use Reach More Parents by Weduc, an online app for all school messages, as well as School money online for payments for trips, clubs and dinner money. Teachers are also available at the end of the school day to speak with parents.

We upload half termly class information on the website and update the newsfeed on Weduc as events happen at school.

You can find lots of information for parents on our School website: www.quenischool.org.uk

Pupil Progress and Support at home

Communicating pupils' educational journey is extremely important to us at Queniborough. We hold two formal parents evenings per year; one in the Autumn term and one in the Spring. We also send home a midyear report to parents in early Spring, as well as an end of year summative report to parents. As a school, we expect parents to support their child with homework on their journey through school, with a particular focus on reading, at least 3 times per week. In addition to this, we set age appropriate home school learning on a weekly basis.

We have lots of additional information on our school website
www.quenischool.org.uk



Also lots of information can be found on the Weduc app—please look on calendar, parent portal, notices, forms and the hub

Follow us on twitter:



Adverse Weather

!!! Don't forget !!!

If the weather is exceptionally bad, especially because of heavy snow, flooding or dense fog, we will notify you on the newsfeed on **Weduc**.


As several of our staff live a good way from the school, there is always the possibility that one or more classes may have to be closed. We are usually open on snow days!!

School Meals

We have our own kitchen on site and we create our own healthy and delicious menus. We aim to provide good value, nutritionally based school meals for all of our children to enjoy. As a healthy school, we actively encourage good quality nutrition and children will have a variety of choices of fresh vegetables, salad and fruit each day.

You can pre-order and pay for dinners through school money. **Dinners must be paid for in advance.** Children can opt to have a school dinner on different days. Selections may be added or changed up until midnight the night before. **Dinners cancelled after midnight must be paid for.** Dinners currently cost £2.45 per day.

Pupils in Reception, Year 1 and Year 2 will currently still receive free meals due to the government's Universal Infant Free School meals scheme but we still need to pre-order on our school cash system.

| Week 1 Lunchtime Menu | | |  <p>Alternative Menu served daily</p> <p>Mains Jackets Potatoes Fillings include: Cheese Beans Tuna Mayonnaise</p> <p>Sides A selection of salad items bread are available daily meal</p> <p>Bread contains</p> <p>Desserts A selection of puddings in yoghurts and seasonal fruit</p> <p>Vegetarian</p> <p>LM—Linda McCar</p> <p>Allergen Informa</p> <p>GRAVY - GLUTEN FREE VITALITE BUTTER - DAIRY MASHED POTATO - DAIRY CUSTARD— DAIRY FREE</p> |
|-----------------------|---|--|---|
| Monday | Beef Bolognaise Bake - or - Four Cheese Tortellini | Pasta Farmhouse mixed veg Garlic Bread | |
| Tuesday | Steamed Fish in Parsley Sauce - or - Cheese & Onion Slice | Mashed Potato Sweetcorn Pettit Pois Parsley Sauce | |
| Wednesday | Chicken Pie - Or - Vegetable Casserole | Roast Potatoes Carrots Broccoli Gravy | |
| Thursday | Sweet 'n' Sour - Or - Vegetable Curry | Rice Green Beans Naan Bread Salad | |
| Friday | Chicken Fillet Burger - Or - Quorn Burger | Chips Beans Peas | |



Milk & Fruit

Cartons of cold milk are available every day at morning break.. The milk itself is paid for by the European Union but a small service charge, has to be made for all children aged 5 and over. This charge is non refundable for absences. Payment and ordering must be made in advance on line by visiting **www.coolmilk.com**

Free fruit is supplied every day through the government 'Fruit for Schools' Scheme, for all Foundation Stage and Key Stage 1 children and they eat this for their morning snack.

We operate a 'Healthy Breaks' policy and parents of Key Stage 2 children should only send their child with a piece of fruit/vegetable for playtime.

Packed Lunches

1. Everything should be carried in an unbreakable, sealed container, **clearly labelled with the child's name**.
2. Drinks, soups or other liquids may be brought but only in leak proof, unbreakable containers (no cans please) kept inside the child's lunch box. Fizzy drinks are not allowed. Juice may be drunk at lunchtimes but only water is allowed at other times of the day.
3. All wrapping papers, packets, etc. must be replaced in the child's lunchbox and taken home for disposal.
4. It must be understood that children are responsible for looking after their own lunchboxes.
5. If a child forgets or loses the day's lunch then a school dinner will be provided. A bill will be sent to the parents to recover the cost.
6. We ask that you provide a 'healthy' lunch box. Sweets and chocolate are not allowed.

We are a nut free school.



Please do not send your child to school with nuts or food products containing nuts.
i.e Nutella and Peanut butter

Thank you for helping to keep our children safe

School Photographs:

Photographers usually visit the school each year.



In the Autumn Term individual portraits take place. Whole class photographs are taken in the Summer term.

There is never any obligation to buy photographs and parents may opt their child/ren out of sittings altogether if they choose.

We request that parents do not take photographs in Golden Book and special assemblies.

Money Matters

Our school operates a 'cashless' system (Eduspot) and all payments can be made electronically.

This can be accessed via Weduc in the Parents area of 'The Hub'

Dinners must be paid for at the time of booking.
Advance payments for a term or half-term are welcome.
Please ask at the school office if you are unable to access electronic payments.



Charging Policy and Further Information

We do not charge for session time activities (except music tuition) but are dependant on financial support from parents, through voluntary contributions, for a number of other very beneficial activities e.g. coaches for class day visits, swimming, residential trips, visiting artists, musicians and theatre groups.

The complete Governors Charging Policy is available on request.

The Governors are pleased to provide parents with whatever further information they require.

How you can help!

1. Inform us about any special needs your child has e.g. health, concerns, allergies, dietary requirements, problems outside school etc.
2. Communicate with us immediately if you feel your child is having academic or social problems at school.
3. Check your child has everything needed for the school day:

Dinner payments have been made online/ Packed Lunch
PE/Swimming kit on appropriate days
Outdoor clothing / Wellington boots if needed
Homework
Reply slips

4. Have your child at school on time.
5. Help with homework and reading.
6. Collect your child promptly at 3.20pm.
7. Support the school, governors and FOQS.
8. Attend Parent consultation evenings and Curriculum workshops

"Partners in Education"

School Uniform

The school colours are red and navy blue. Our uniform consists of:

Red cardigans or sweatshirts
Navy blue or red fleeces (for outdoor use)
White or red polo shirts/plain white shirts
Navy skirts, pinafore dresses, trousers or shorts.
Navy/white socks and tights
Blue gingham or striped dresses (in summer)
Black sensible shoes



PE Kit:

Each child needs to be equipped with the basic kit necessary for P.E, games and swimming sessions.

Plimsolls or good trainers (Navy or black) For outside P.E.
Plimsolls are only needed for EYFS children in the summer term
Indoor P.E. is sometimes done barefoot.
White round necked T-shirt & black/navy shorts
Navy jogging bottoms and tracksuit top (for outdoor wear)
Swimming cap for school pool (Boys & girls!)
Towel /Swimsuit
Wellington boots on wet days
Waterproof over-trousers (optional)

Only roll-on deodorants are allowed for older children - no sprays please.

'Kool Skools' produces an ethically manufactured school uniform made with Fairtrade Cotton. Go to www.koolskools.co.uk, "Find Your School", and place your order

Fusion clothing in Syston also produce our uniform
7754 761835 or by email fusionschoolandworkwear@gmail.com.

My Clothing is also an online uniform provider- www.myclothing.com/student/10375.school

Personal Property

Please ensure that **all** items of personal property, especially footwear and clothing, are **clearly labelled with your child's full name, not just their initials.**

While every effort is made to assist children in looking after their things, it must be understood that the staff cannot accept responsibility for personal items brought into school.

Toys and games should not be brought into school.

Accidents, unauthorised swapping, breakages and losses are best avoided by not bringing precious possessions into the hustle and bustle of a busy primary school.

Jewellery

The wearing of jewellery is strongly discouraged. Ear rings or studs must not be worn at any time. Year 5 & 6 children can wear small studs if they are able to be removed by the child for PE. We request that if ears are newly pierced, this is done over the summer break to allow time to heal.

We try to return Lost Property as soon as it is discovered.

Any lost property is collected and stored in a bin by the school office. If students do lose an item, please check in the lost property box regularly because sometimes it can take a day or so for items appear there. Lost property that is not collected at the end of each term is recycled.

Medical Matters



Administration of Medicines.

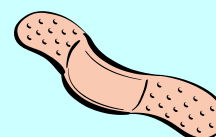
Staff are unable to administer medicines/analgesics such as Calpol, Nurofen etc. It is recommended that this is given at home prior to coming to school. Should medication need to be given in school, a parent or identified person needs to come to school to administer the dose.

Staff are able to administer prescribed antibiotics/medication. Parents are requested to ask the doctor for doses which fit around the school day. Where this is not possible the parent/carers need to come to school office to complete a request to administer medicine form.

A care plan will be completed for children on long term medication. An identified member of staff will be able to help children administer necessary medication.

Inhalers/Auto-Adrenaline Injector Pens. These items should be kept in an identified place in the classroom with the child. Please ensure inhalers, spacers and auto adrenaline injectors are clearly marked with your child's name and in date.

First Aid.



First Aid is often administered in school for minor cuts and grazes.

*Parents are always called if a child is ill
or has an accident requiring a medical examination or treatment.*

If we have a minor concern or are unable to contact a parent, a brief note will be sent home with the child.

Playtimes.

Parents occasionally request, in writing, that a child recovering from an illness or with a minor ailment be allowed to stay indoors at playtimes.

*These children will not be directly supervised at these times.
They are normally instructed to sit in the main corridor area and read.
N.B. We do not encourage children in school to miss P.E. or swimming.*

Health Surveys

The regular medical check-ups, conducted by your Health Visitor prior to school, are continued throughout your child's school life.

Parents are always invited to attend those conducted by the School Doctor but not usually those by the School Nurse, the School Dentist or the Audiometrician (hearing).

Parents are always informed, in writing, if there is any cause for concern or if a further examination is felt to be necessary.

Extra examinations may be requested, by parents or a member of the school staff, if there is a concern about a particular child.

Parents wishing to make their own arrangements for medical examinations should inform the school in writing.

School Staff

| | |
|----------------------------|--|
| Head Teacher | Mrs Elizabeth Hallam |
| Deputy Head Teacher | Mrs Lindsay Charlton |
| Teachers | Mrs Caroline Worby Miss Helen Wright Mrs Katie Spencer Mrs Charlotte Watson Mrs Kimberley Halford Mrs Helen Metcalfe Mrs Tracey Sharpe Mrs Lindsay Charlton Mrs Alisha Durrant Miss Lauren Sleath |

| | |
|--------------------------|--|
| Classroom Support | Ms Sarah Shell Mrs Helen Spibey Ms Nicky Walters Mrs Claire Tothill Mrs Bree Wale Mrs Jodie Hurst Mrs Sarah Sneddon Mrs Helen Copley Miss Nicola Berrington Mrs Stacey Ford Miss Jade Shepherd Miss Lilly Noton |
|--------------------------|--|

| | |
|------------------------|---|
| Site Manager | Mr Neil Watson |
| Cleaners | Mrs Lorraine Smith Miss Kerry Gage |
| Catering Manger | Mrs Eimer Hardy-Smith |
| Kitchen Staff | Mrs Lorraine Smith Miss Annie Chandler |

| | |
|---------------------------------|---|
| School Business Manager | Mrs Vanessa Yardley |
| Administration Assistant | Mrs Dawn Arlott |
| Lunchtime Supervisors | Mrs Bree Wale Mrs Lisa Elliott Ms Nicky Walters Miss Hayley Wilckiewicz Mrs Stacey Ford Mrs Jade Shepherd Mrs Amie Hamilton |
| TreeHouse Staff | Miss Hayley Wilckiewicz Miss Lilly Noton |

Staff Responsibilities

Each member of staff has specific extra responsibilities.

| | | |
|-----------------------|---|--|
| Headteacher | Mrs Elizabeth Hallam | All matters of policy The Whole Curriculum Teaching and Learning Management/Administration Personnel/Finance/property Staff Development Collective Worship English Early Years Co-Ordinator |
| Class Teachers | <p>Mrs Katie Spencer Mrs Tracey Sharpe Mrs Alisha Durrant Mrs Lindsay Charlton Miss Helen Wright Mrs Caroline Worby</p> <p>Mrs Helen Metcalfe Mrs Charlotte Watson Miss Lauren Sleath Mrs Kimberley Halford</p> | <p>English, Special Educational Needs and Disabilities, Maths, Science, Design and Technology Physical Education, Assessment, Forest School Mental Health Lead Pupil Premium, PSHE, Computing English, Humanities Geography, Community liaison, FOQS</p> <p>English, Music, Parent Liaison, FOQS RE, Art Maths, School Twitter Feed/Weduc Newsfeed</p> |

The Governors

Governors work closely with the Head teacher and have overall responsibility for the school. Governors are available for consultation should any parents wish to discuss matters concerning the school or to have a particular concern raised.

They may be contacted via the school office.

The dates of Governors meetings appear on the school calendar

The Governing Body operates through a system of different committees which then report back to the Full Board.

Contact Information

Chair of Governors:

St. John Russell

Clerk to the Governors:

Please contact the school office

For details of our Governors see the School Website.

Our Biblical Root

Our Biblical Root is:



We have made a child friendly vision statement directly from the biblical root with the children. This underpins everything that we do as a school:

Our Vision Statement:

With **JESUS** at our side,

We **ACT** with a sense of right and wrong.

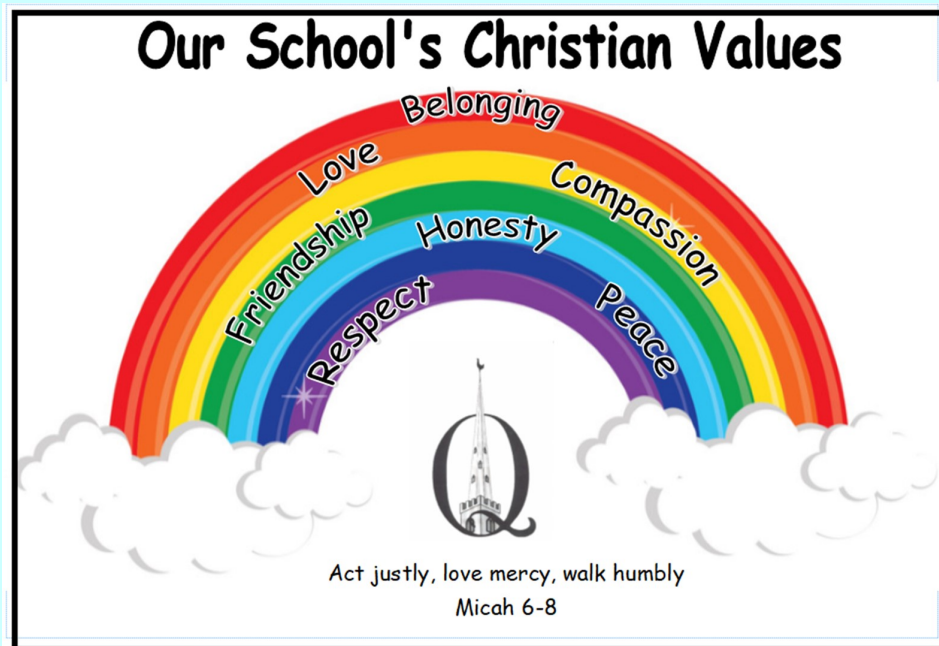
We show **LOVE** by being kind to everyone.

We **WALK** through each day with modesty in all we do.

Our Values



The children have learnt a sign/action for each of our seven Christian values. Each class has a Christian Values Champion and together these children lead the school in reciting our vision statement during Time to Worship. Certificates are also awarded to children who demonstrate these values during our Friday Golden Book assembly.



Golden Book Assemblies.

These take place every Friday afternoon at 2.45pm in the school hall. Teachers choose up to 2 children per class to be entered into the Golden book. These children may have done some excellent work or may have shown particular resilience or perseverance in class.

Parents are invited to celebrate their child's achievements during this special time

Character and Resilience

At the heart of character education is creating a culture in and out of school where students are given every opportunity to rehearse and strengthen their sense of themselves. Children starting primary school this year will not retire until 2082 at the earliest! There is a growing recognition of the need to equip young people with strong 'character muscles' that will make them be successful in all occupations and will help them to develop into healthy and happy adults. A growing ability to form strong and positive relationships with others depends on the deliberate cultivation of character traits and positive personal attributes.

At Queniborough, we aim to help children to recognise, understand and develop character traits that make them unique and then use these 'character muscles' to allow them to be the best version of themselves. Pupils are taught about how to be resilient and effective learners through our 'Character Education' work. At Queniborough, our pupils focus on 30 'key' words, which they acquire over time. Our aim is to enable our pupils to be resilient and effective citizens when they leave us at the end of Year 6 for their next journey.

You will increasingly notice your child using these character words in their work, in communications from school and in other ways. We hope that you will want to help them build these character traits at home as well.

Pupil Ambassadors

Our Year 6 Pupil Ambassadors are the very best role models for their fellow pupils throughout the school and at all times. Each year we hold Ambassador Auditions and the children vote for the children that they feel will make the best Ambassadors. Our Year 6 Ambassadors lead our Friday Golden Book Time to Worship each week. Our 2022/2023 Ambassadors are:



Maxi



Oliver



Elsa



Bethany

Rewards

Children are placed in a school team as soon as they come to the school. During the week they will receive 'team points'. Each week the winning team is announced.

We use Class Dojo as a whole school approach to recording team points.



The Creative Curriculum

We want children to become independent, determined and effective learners. We do everything possible to ensure that our children become life-long learners and to pursue their learning out of school.

Our curriculum reflects current changes to national requirements and we ensure that every child develops the learning steps defined within that documentation, but we have developed a more expansive approach to its delivery that ensures our children receive experiences and opportunities to develop their knowledge, skills and attributes in ways that will guarantee learning is relevant and poignant. We ensure that learning at Queniborough broadens the aspirations, values and opportunities for every child as they grow and develop.

We use a planned 'theme' based curriculum which is broad and balanced so that we can help pupils to experience a well rounded education but equally we see Literacy, Maths, Science and ICT skills as the means to success that will enable all children to access the wider curriculum. We aim to maximise the potential within foundation subjects (e.g. History, Geography, Art, Music & PE) using carefully selected themes. We focus on key learning skills which reflect the needs of children in our society in the 21st century.



Parents' Evenings & Reports

Formal Parents' Evenings are arranged twice during each school year.

The first, in the Autumn, is to help your child's teacher get to know your family better and to discuss the year's early work and future plans and progress.

The second, in the Spring, is a sharing of your child's achievements so far in that school year. The teacher will aim to bring you up to date regarding your child's progress, express and explain any concerns and advise you as to how you can best assist your child in the future.

Towards the end of the Summer Term, you will receive a written report but no formal consultations will be organised.

However, please come into school if you have any worries concerning your child.

It is vital that any concerns you might have are shared and discussed with the school staff rather than expressed to the child. Your child needs to have confidence in both you and the teacher and to understand that we work together, in partnership, sharing similar hopes and expectations.

Teaching staff are usually available for a brief chat at the end of the day but an appointment should be made if you need more than a few minutes.

The Headteacher is always willing to talk to parents. If she is not available please make an appointment via the school office.

Your child is very important to us!

Religious Education

Religious Education at Queniborough is largely Christian and non-denominational but children study other faiths too. We seek to inform and to enhance understanding, not to indoctrinate.

The school follows the Leicestershire Agreed Syllabus for Religious Education. Children are encouraged to care for each other and to respect faiths and beliefs other than their own. Assemblies incorporate a daily 'Act of Collective Worship'. In our school this is called 'Time to Worship'.



Themes are taken from the
Diocese of Leicester Agreed Syllabus for Religious Education.

Church clergy and other visitors sometimes lead assemblies.

As a parent, if you request that arrangements be made for R.E. to be provided in accordance with the Trust Deed or the practice followed before the school became Controlled then the Governors of the school are obliged to consider this request.

*You have the right to withdraw your child from **Religious Education** if you so choose.*

*If you wish to withdraw your child from **Collective Worship**,
you have the right to do so under the Education Reform Act.*

Recording & Assessment

We monitor every child's progress, on an individual basis, regularly and carefully. Children are assessed upon entry to school using Baseline Assessment. A Foundation Stage Profile is completed at the end of the Reception Year.

Continuous assessment then centres on the day to day observations of the class teacher, supplemented by more formal annual standardised tests.

Year 2 and Year 6 also take the Standard Assessment Tests of the National Curriculum. Class teachers and the Headteacher meet on a regular basis to discuss each child and their progress.

We are always willing to discuss our assessments, findings and feelings directly with the parents concerned.

Our Teacher Assessments have been subject to external moderation and are reliable.

Absences

In the last year, we had **204** pupils.

The Attendance Rate was **96.31%**, which is above the national average.

We must be informed of the reason for any absence, however short. This should be done before 9.00 a.m. on the **first day** of any period of absence and **every subsequent day**.

We check every unnotified absence as soon as the child is missed. This system ensures that children who have not arrived at school are all safely accounted for. It is expected to be used only when we have no notification of absence. Please don't rely on us calling you as a normal method of notification.

Regular 'dinners' will be charged to you if you fail to inform us that your child is absent.

Lateness

Lateness is strongly discouraged and is recorded in the registers. If your child arrives after 8.45am they are recorded as 'late'.

Lateness is uncomfortable for the child concerned and may cause them to miss a vital introduction to a new lesson. It is also disruptive for the teacher and the class.

Persistent lateness is reported to the Educational Welfare Service.

Exceptional Circumstances Absence Requests

All requests for exceptional circumstances leave in term time must be made by completing the exceptional circumstance form found in Weduc.

Holidays taken in term time are not allowed except in very exceptional circumstances.

There is considerable evidence to show that more than 5 days absence in any single term can seriously affect a child's academic progress.



Homework

| | |
|--|---|
| EYFS | Reading and sharing books with an adult daily Learning sounds and tricky words (weekly) Access Bug Club phonics books, games and resources |
| Key Stage 1 (Years 1 and 2) | Reading and sharing books with an adult daily Access Bug Club phonics books and resources Access weekly Spelling Shed activities Access Times Tables Rockstars Access Numbots Access Learning with Parents (you will be notified when this is set) Additional tasks may be set as appropriate that link directly with current learning in class |
| Key Stage 2 (Years 3-6) | Reading and sharing books with an adult daily Access weekly Spelling Shed activities Access Times Tables Rockstars Access Learning with Parents (you will be notified when this is set) Additional tasks may be set as appropriate that link directly with current learning in class |

Please encourage your child to complete their homework regularly. Please try to make it a positive and rewarding experience. Our Homework Policy is available on request.

School Trips

Children have the opportunity to go on various trips during the year to extend their learning experiences (usually one day per term). We rely on voluntary contributions from parents to fund these. At the moment, children in Years 3, 4 and 6 are offered residential trips.

Treehouse Before and After School Care

'Treehouse' provides safe and secure care for children aged four to eleven before and after school.

Our Breakfast Club operates daily from 7.30am until 8.40am

After school care operates daily from 3.20pm until 5.30pm, Fridays until 5.00pm.

Further details are available from the school office



After School Clubs

Our extra curricular provision is rich and varied. Some clubs take place during lunchtimes and others after school. They are run by school staff and external organisations



Special Educational Needs

We do all we can to support children with any kind of Special Educational Need. Our SEND Policy was praised by the OFSTED Inspectors and is available on request. It is amended each year, in order to keep it up to date, but the philosophy remains the same.

We are aware that many children have difficulty in learning at some time during their school life. For most children this is temporary.

For a few children, special arrangements have to be made.

We also provide additional learning opportunities for 'Higher Achieving' children.

We offer specialist support, including from external agencies, to any child whose progress gives us cause for concern. This could be on a one-to-one or small group basis.

All our staff have a positive approach towards children with Special Educational Needs or Disabilities

We are committed to the principle of Inclusion for children with additional needs. We believe that they offer a great deal to the school and to the all round development of their mainstream classmates.

Our SENDCo is Mrs Katie Spencer

Behaviour Policy & Expectations



At Queniborough, we have expectations, not rules. Each behaviour expectation is linked directly to one of the school's Christian Values

Bullying, victimisation and physical violence of any kind are never tolerated.

Our full Behaviour and Anti-Bullying Policies are available on request.

If any child's behaviour or performance gives us cause for concern we would consult the parents, as soon as could be arranged, in order to discuss our worries



What our children say is good about our school:

The children all get on...It is like we are all a big family...The fact that everybody gets to take part in sporting activities...The younger ones get help from the older ones....We have lots of Super Learning days and great art and PE sessions....The amount of extra opportunities you give us to learn new skills...Work!...We have friends in other schools around the world... Unique...Everyone is special...No favouritism...We're spoilt in a good way!...We accept anyone...Fair...We put others before ourselves...Everyone is welcome in our school...We treat others as we would want to be treated... Respectful... We listen to our teachers...Fantastic teachers...Strict but lovely!...Work hard...Polite... Honesty... Trust in God... People tell the truth...Teachers can be trusted...We should always tell the truth... Thoughtful... We raise money for charity...Sharing... Selfless ... Welcoming... Warm hearted... Help lots of people...Generous... We care for people less fortunate than us...The older children look after the younger ones...The staff take care of you...We try to get over arguments quickly...We pray together... We look after people...

The best thing about school is that all of the people get on, occasionally people fall out but they never hate each other...
We get once in a lifetime things!



What the parents say about our school:

The ethos is excellent, with the whole child valued, not just SAT's results....This is a very caring school where children of all ages help each other and learn together....My children feel happy to be here....it has a very friendly and approachable staff....the school nurtures a child's strengths and supports their social development....the school delivers quality, support and above all ,outstanding care for every child.....it gives children a sense of the 'bigger picture'....the school gives children a positive attitude about themselves and about others that may be less fortunate or have a disability....Friendship Groups are an excellent idea....

There is a 'family' feel to the whole school!

Spiritual, Moral, Cultural, Social and Health Education

Our Spiritual, Moral, Cultural, Social and Health Education programmes run right through the school.

We have achieved the Healthy Schools Award, Beyond Bullying, Food for Life (Bronze) Sciencemark and Activemark.

We cover family life, social and moral behaviour, personal safety, healthy eating, personal hygiene, physical & spiritual development and relationships and sex education*

**Parents have the right to ask for their child to be excluded from sex education.*

Charity Work

During each year, our children work for a variety of charities, local, national and international. This helps us to raise their awareness of global, environmental, social, moral and medical issues.

Recently we have supported BBC Children in Need, The Rainbows Children's Hospice, LOROS The Royal British Legion, Comic Relief and Save the Children. Our School charity for this year is Guide Dogs For the Blind.



Children's Health

Children are sometimes subject to routine health checks during their time at school.

Permission letters are issued prior to these visits.

The school seeks support if necessary from medical professionals such as paediatricians, audiometricians, speech therapists, physio and occupational therapists. We also consult the Health Protection Agency if we have any concerns.

Performing Arts

Children have the opportunity take part in a variety of drama productions throughout their life at Queniborough School. Our youngest children perform a nativity play as part of our Christmas celebrations.



Peripatetic instrumental teachers visit the school each week. We employ guitar and piano teachers. (All peripatetic lessons are paid for by the parents.) Currently **all** children in our 4 class are learning to play the ukulele!



Our school choir take part in a variety of community and city events



Swimming Pool



We are very fortunate to have our own swimming pool. This trainer pool which is in our 'old' school, is about a 10 minute walk away from the school. It has recently had a 'renovation' by a group of enthusiastic parents and governors. All of our younger children get the opportunity to swim here and our Key Stage 2 children swim one term a year at South Charnwood Pool.



Sports

We have school teams, clubs and groups in many sports.

We take part in all the local, area and County football, netball, swimming, badminton, tri-golf, cross country running, athletics tournaments and galas and have been very successful in recent years.

Coaches from local sports clubs often work with us in school.

These have included Leicester City, Leicester Tigers, Leicestershire County Cricket Club, Queniborough Cricket Club, Wanlip Tennis Club, Syston Rugby Club, Leicester Riders and Wreake Valley Runners.

We try to involve as many children as possible in some form of extra-curricular physical activity, regardless of ability!

Extra-Curricular Clubs:

We sometimes employ specialist instructors to lead extra-curricular activities, after school or at lunch times.



Such activities are charged for by the term or the session.

In recent years, we have provided tennis, football and Performing Arts in this way.

Musical Tuition:

Instrumental tuition is available for certain instruments.

Piano, guitar, flute, trombone, trumpet and euphonium have been taught in recent years. Please enquire if you are interested in any specific instrument.



Parents as Partners

We believe wholeheartedly in active working relationships with parents.

Queniborough School is an open school. Parents are welcome at any time on any day.

Mrs Hallam is always willing to see parents.

We need you!

Can you help?

New volunteers are always very welcome!

Many parents assist in classrooms, with trips, swimming, with transport for teams travelling to other schools and with extra-curricular activities of various kinds.

Please contact your child's teacher or the Headteacher if you are interested.
All parental helpers in school are subject to an enhanced DBS check.

Friends Of Queniborough School

The Friends Of Queniborough School is open to all parents, staff and villagers.
It is run by a group of dedicated volunteers. (New members are always welcome!)

FOQS arrange educational, social and fund raising activities.

Their work over the years has been enormously beneficial to the school and its children.

FOQS has supported major developments, such as numerous purchases of resources, large P.E. apparatus and the trim trail, theatre trips, playground seating, leavers hoodies and much, much more!



Code of Conduct for Parents

Queniborough is a welcoming, supportive and inclusive school and it is important that all members of the school community work together. We are proud of our good reputation and we depend on the entire school community to help us maintain and improve our children's learning.

We are very fortunate to have supportive and friendly parents and carers. Our parents/carers recognise that educating children is a process that involves partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for adulthood.

For these reasons we welcome and encourage parents/carers to participate fully in the life of our school.

The purpose of this code is to provide a reminder to all parents, carers and visitors about expected conduct to ensure a safe and positive school environment for our children.

RESPECT AND CONCERN FOR OTHERS AND THEIR RIGHTS

Parents and carers are allowed on to school premises by permission of the school; this may be withdrawn if necessary.

We expect parents and carers to show respect and consideration for others by:-

- allowing plenty of time so that children arrive ready for a punctual start to the school day, to avoid disruption to their own learning and that of the entire class;
- supporting the respectful Christian ethos of the school by setting a good example in their own speech and behaviour towards all members of the school community both on school premises and in its immediate area;
- working together with all staff for the benefit of the children. We ask you to contact the school to deal with any issues of concern. The school will discuss and clarify specific events, issues and queries in order to bring about a positive solution;
- respecting the school environment, including keeping the school tidy by not littering;
- parking carefully and in good time for the safety of the children, yourself and all road users;

In order to support the Christian ethos of our school, we will not tolerate:-

- disruptive behaviour which interferes with teaching, learning or administration within the school
- using loud and/or offensive language or displaying temper;
- threatening or aggressive behaviour towards another adult or child. (Some actions may constitute an assault with legal consequences.);
- actions/comments causing mental & emotional abuse of staff
- abusive, threatening or damaging emails, phone, text or social network messages relating to the school;
- using tobacco, or being under the influence of alcohol or drugs on the school premises;
- damaging or destroying school property.

Governors may prohibit an offending adult from entering the school grounds to safeguard our school community.

Adverse behaviour also may be reported to the police.

Fosse Group

Our school is one of the founder members of the Fosse Group of Church of England schools and works closely with five local schools to provide staff training and support as well as School Improvement initiatives.

The Village Community

The School is a vital part of the village community and our summer fete helps to consolidate relationships with many village organisations. We work closely with Queniborough Parish Council on a variety of community initiatives.

St. Mary's Church

As a Church of England School, we have very strong links with the local Anglican Church and the Diocese of Leicester.

The school has obtained consent from the Diocese and the Regional Schools Commissioner to begin the process of joining a Multi Academy Trust from September 2023.



Members of the local community support the school in many ways.

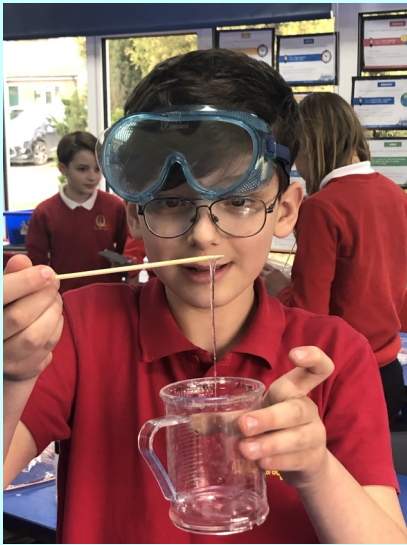


School Watch

**If you are ever suspicious about any thing you see happening in or around the school
out of school hours
please don't hesitate to call the Police.**

If you are sure something is wrong : Call the Police on 999

Please come and visit us and see for yourself!



'We have something special and get once in a lifetime things!'

(A quote from the children at Queniborough School)

School Information

Postal Address:

Queniborough CE Primary School
Coppice Lane
Queniborough
Leicestershire
LE7 3DR

Telephone:

0116 2606700

Parent Communication App: The school uses Weduc as a communication tool. Weduc is an app that can be downloaded onto your PC or smart phone. All communication to parents is sent through Weduc. You can also contact us via the email facility through Weduc.

E-mail:

General enquiries office@quenischool.org.uk

Administration office@quenischool.org.uk

Headteacher ehallam@quenischool.org.uk

Website: www.queniboroughprimary.org

Headteacher: Mrs. Elizabeth Hallam

