TUDOR COURT
NURSERY ADMISSION INFORMATION

See also Tudor Court Nursery Admissions Policy

APPLICATIONS

- Parents can register their interest in a Nursery place by completing the Registration Form available from the School Offices or our website www.tudorcourtprimary.com
- Parents are requested to complete their requirements i.e. 30 hour funded, morning or afternoon sessions
- A copy of the child's Birth Certificate must accompany the Registration Form
- The closing date for all applications is **28 February** (annually)
- Admission is in September following the child's third birthday
- Applications received after the close off date will be considered Late – see Late Applications below

PROCESSING

- Registration Forms within the initial criteria i.e. birth dates within the relevant range will be considered (children who will be 3 years old within the next academic year)
- Places are offered in line with our Admissions Policy

OFFERS

- During March (annually) letters will be sent out confirming an offer of a place
- We are able to accommodate 50 children in our AM sessions and 50 in our PM sessions
- We hold an additional space in each session for SEN applications
- Session times are allocated within the school working day
- Sessions run during the School term time (see our website for Term Dates)
- At this stage of the process we request a current Council Tax/Utility Bill confirming the address – held in the name of the parent with responsibility (as our first criteria is Chafford Hundred residents)
- The offer will be withdrawn if this is not received prior to the School closure in July
- In July parents receiving 30 hour funded places will need to provide us with their DERN for funding verification

LATE APPLICATIONS

Registration Forms received after the closing date of 28 February annually will be considered after the first offers have been made (applying our Admissions Policy criteria)

ADMISSION ARRANGEMENTS

- Children admitted to our Nursery have a staggered induction in September which is advised to parents in our summer term confirmation letter
- Children must attend all five sessions (Monday to Friday) except in cases of illness or exceptional circumstances
- In the case of irregular attendance places will be withdrawn
- Children leave the Nursery at the end of the Summer term (July), whether or not a place has been allocated at Tudor Court Primary School by Thurrock Council

A place in our Nursery does not guarantee a place in our school and separate applications must be made to Thurrock Council who allocates school places.