



WEST DERBY SCHOOL

REMOTE EDUCATION PROVISION

INFORMATION FOR PARENTS

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Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Students daily lessons will be uploaded to Satchel:One. Teachers will continue to set work that is in line with the work that should have been taking place in school. Students should log in to Satchel:One each day and complete work set.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach a planned, well-sequenced, broad and ambitious curriculum, to build knowledge and skills incrementally, taking into consideration their age and stage of development or SEND, and being realistic in what pupils are able to achieve at home. We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, design technology, music, PE and other practical subjects have made appropriate adjustments to reflect the resources available in the home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

We expect that remote education (including remote teaching and independent work) will take pupils broadly 5 hours each day following the school timetable. Year 12 & 13 will be provided further independent work to complement their studies.

	PSHE	Lesson1	Break	Lesson2	Lesson3	Lunch	Lesson4	Lesson5
Mon	8.45	9.30	10.20	10.35	11.25	12.15	12.55	13.55
Tue-Fri		9.00	10.00	10.15	11.15	12.15	12.55	13.55

Accessing remote education

How will my child access any online remote education you are providing?

Live lessons will take place via Microsoft Teams. Further remote learning will be accessed using Satchel:One. Students should log in to their Satchel:One account each morning, click on their school timetable then follow their lessons for the day ahead. The work will be uploaded daily. Students should also log in to their MS Teams calendar to identify their live lessons for the week ahead. Information and video guides about how to access online remote education can be found here: <http://www.westderbyschool.co.uk/HomeLearning>

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Parents are canvassed at the beginning of all isolation periods. Laptops and/or dongles are provided to all students identified as
 1. Vulnerable
 2. Disadvantaged
 3. SEND
 4. None of the above but in need of support, as highlighted by parents/carers and in discussion with PPL.
- PPLs then notify the designated technical lead on the senior management team if any other issues arise throughout an isolation period whereby a student may need technical assistance.
- Parents will be notified of date of collection. If they are unable to collect, the school will arrange delivery.
- A home school agreement must be signed by parents/carers to ensure the equipment is maintained in the best condition.
- Should no devices be available and students do not have suitable devices at home, the school will provide a range of textbooks with a timetable of work to be completed over the course of a week. The books will be collected from school or delivered where appropriate.
- Students should bring all work with them on their return to school. Welfare calls are made on a weekly basis, form tutors will relay all information regarding the progress students are making with their paper resources.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- Live teaching (online lessons) via Microsoft Teams. Information on how to log on to MS Teams can be found here:
https://www.westderbyschool.co.uk/userfiles/files/Covid%2019/MS_Teams_On_line_lesson_Guide_for_Parents_30_12_20.pdf
These will take place in full for years 11, 12 and 13.
Years 7 to 9 will have one live lesson a week in each of their core subjects along with a mix of live, recorded and Satchel:One lessons for the remainder of their school timetable.
Year 10 will have one live lesson in each subject area each week as well as recorded and Satchel:One lessons for the remainder of the school timetable.
These are subject to change depending on staff availability.
- Recorded and Satchel:One teaching consists of Oak National Academy lessons, video/audio recordings made by teachers.
- Textbooks and printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences, such as Moodle, GCSE Pod and Mathswatch, further information can be found here:
https://www.westderbyschool.co.uk/userfiles/uploads/West_Derby_Remote_Learn.pdf.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- All students should engage fully with all work set on Satchel:One or MS Teams. Students should log in daily and follow their school timetable between 9am and 2.55pm.
- Completed assignments must be submitted via Satchel:One or email, so that teachers can provide feedback on all work completed.
- Parents should aid students in setting routines to support their education.
- Provide your child with a quiet space to work, along with a pen, paper and calculator.
- When in live lessons students should adhere to the school live lesson code of conduct which can be found in the MS Teams guide on the school website. This has also been discussed at length in form time.
- Parents should check in with their child when possible throughout the day.
- Parents could check that students have submitted their assignments at the end of each day.
- Communicate any concerns to their child's PPL.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Feedback is provided on all pieces of submitted work via MS Teams and Satchel:One.
- Submission reports are generated on a weekly basis by the PPL, who will share information with form tutors relating to students who have not submitted their work. Form tutors will discuss this with parents in their weekly welfare calls. Support will then be provided to those who may be struggling.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Many subject areas will use instant quizzes that provide feedback as soon as an answer is submitted. We will use platforms such as MS Forms, Mathswatch, Satchel:One and Oak National Academy for such instant feedback.
- When work is uploaded to Satchel:One your child's teacher will read and provide feedback where necessary.
- In MS Teams mark schemes can be provided where students can then self-mark to aid their understanding.
- Live lessons will be used to provide whole class feedback on the previously submitted work, hence addressing any misconceptions and supporting understanding.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- SENCO contacts all students with an EHCP. A risk assessment is undertaken to identify any potential issues and solutions to address these.
- SENCO recommends complementary support for students with SEND. This is communicated to all teachers.
- The preferred form of remote learning is shared with all teachers who can then provide resources that are accessible and adapted to each student identified.
- Further training is provided for teachers if required through the support of School Improvement Liverpool.
- SENCO continues to call all EHCP students on a weekly basis.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

We will provide a range of approaches to blended learning depending on the circumstances. In all cases students who are not unwell must complete all work set by their teachers in the timeframe indicated.

Scenario 1: A student self-isolates as per latest government guidance

Home learning will be posted on Satchel: One. This work will consist of material that is in line with the work being covered in school following the current curriculum. Students may be given video lessons from Oak National Academy with accompanying tasks to complete. This work should be submitted on Satchel: One or school email so teachers can provide regular feedback.

Scenario 2:

Teacher Self-Isolation (without symptoms).

MS Teams lessons are taught from home to students in the classroom. The lesson will continue as per the school timetable for non-isolating students. The work covered follows the current scheme of learning, in line with the planned curriculum. Students are supervised by a member of staff. The supervisor facilitates the lesson under the instruction of the self-isolating teacher who leads the lesson.

Scenario 4:

Sixth Form self-isolation as per latest government guidance

Students at home will be dialled in to their in-school lesson, via MS Teams, by their class teacher as per their timetable. Students are expected to participate fully during 'dial in' lessons. All work is set and submitted via MS Teams.